

# **Terrington Parish Council with Wiganthorpe and Ganthorpe**

## **Minutes of a Council meeting held on Monday 14 March 2022 Terrington Village Hall**

### **1. Attendance and Apologies**

Present - Cllr Winning (Chairman), Cllr Lewis, Cllr Stockdale, Cllr Adkins, Cllr Watson  
Clerk - Kerr Wilson

Five members of the public were present

Apologies – Cllr Taylor (accepted by the Council)

### **2. To confirm the minutes of the Council meetings held on 10 January and the extraordinary meeting on 7 February 2022.**

The minutes of both Council meetings were approved as a true and accurate record.

**10 January 2022** Proposed Cllr Watson      Seconded Cllr Stockdale

**7 February 2022** Proposed Cllr Winning      Seconded Cllr Stockdale

### **3. Declarations of interest**

None

### **4. Finance**

4.1 To receive a list of payments against approved expenditure made since the last meeting, as follows:

£238.09 on 13-01-2022 for Grit bins (expenditure approved by Minute 26-07-2021/5)

£210.24 on 13-01-2022 for Grit/salt for grit bins (expenditure approved by Minute 13-09-2021/5.1 and Authorisation slip 21-22/01

On 13-01-2022 PAYE payment to HMRC in respect of Clerk's fee (contract approved by Minute 06-09-2021/2)

The Council noted the list of payments made.

4.2 To authorise expenditure of £8.10 for Village Hall hire for an Extraordinary Parish Council meeting on 7 February 2022.

The Council resolved to authorise the expenditure set out in 4.2

Proposed Cllr Adkins      Seconded Cllr Winning

4.3 To authorise payment of the following invoice:

£16.20 for Village Hall hire for January and February 2022 meetings (January expenditure approved by Minute 8/11/2021-4.8iii)

The Council resolved to authorise payment as set out in 4.3

Proposed Cllr Stockdale                      Seconded Cllr Winning

4.4 To note that the petty cash float of £8.46 was paid into the Parish Council bank account on 14/01/2022.

The Council noted the petty cash paid into the Council bank account.

4.5 To note an increase in staff salary of 1.75% backdated to 1 April 2021.

The Council noted the increase in staff salary.

4.6 To receive a statement of receipts and payments to date under each budget head (Appendix 1).

The Council noted the statement of receipts and payments made.

4.7 To approve the budget for Financial Year 2022-23 (Appendix 2).

The Council resolved to approve the budget for 2022-23

Proposed Cllr Adkins                                      Seconded Cllr Winning

4.8 To authorise the following items of expenditure:

4.8.1 £12.50 for a solar light for the defibrillator

4.8.2 Clerk's salary for the Financial Year 2022-23 as agreed in the contract of September 2021

4.8.3 Hire of the Village Hall for Council meetings in May, July, September, November 2022, January and March 2023, total cost up to £70

4.8.4 YLCA membership from 1 April 2022 at up to £230

4.8.5 Village and cemetery grass cutting in 2022 at £2220 including VAT as agreed in the 3-year contract for 2021-23

4.8.6 Verge grass cutting in 2022 at up to £200

4.8.7 Cemetery waste collection for 2022-23 at up to £45

4.8.8 EON Direct Debit for defibrillator electricity for 2022-23 (cost for 2020-21 was £101.70).

The Council resolved to authorise expenditure on the items 4.8.1 to 4.8.8.

Proposed Cllr Adkins                                      Seconded Cllr Stockdale

## **5. Planning Applications**

To report on Planning Applications received for comment since the last Council meeting.

The Council raised no objections to the following Planning Applications

- 5.1 Planning 22/00088/HOUSE Extension, 25 South Back Lane
- 5.2 Planning 22/00165/CAT Tree pruning, Chantry Cottage
- 5.3 Planning 22/00199/HOUSE, Extension, Beechcroft , New Road
- 5.4 Planning 21/01267/FUL Extension amended, Thorn House Farm

## **6. Update following the Extraordinary Council meeting on 7 February 2022**

### 6.1 Queen's Platinum Jubilee village beacon and celebrations

At the above meeting, the Council agreed to explore how the village might be able to participate in the Queen's Platinum Jubilee - Village Beacon and celebrations.

To receive an update on progress.

The Queen's Jubilee celebrations will begin on 2 June with the lighting of beacons and bonfires across the UK. It had been proposed that the village should consider installing a beacon.

Cllr Stockdale reported that he had contacted Sculpsteel regarding the construction of a substantial steel beacon approximately 4-5 metres high that would be sited on the village hall field with good visibility from the surrounding district. The beacon would be a permanent structure that could be dismantled if necessary. Sculpsteel have generously offered to construct the beacon at cost.

The Council resolved to order the beacon, based on a cost of about £500 plus vat but to defer agreeing expenditure until after exploring cost sharing with other organisations/sources.

Proposed Cllr Winning      Seconded Cllr Lewis

Cllr Stockdale suggested the village should consider various other activities such as a quiz/games night on the Saturday and a picnic and games on the village hall field on the Sunday and that the younger parents might take forward.

### 6.2 Right of Way

At the above meeting the Council agreed to prepare and submit an application for a Definitive Map Modification Order in respect of the unadopted section of South Back Lane east.

To receive an update and decide if sufficient evidence has now been submitted to the Council to support an application to North Yorkshire County Council for a Definitive Map Modification Order.

The Clerk explained that he had been asked by the Council to receive and collate any evidence submitted by residents concerning their use of the unadopted section of South Back Lane East to access the Definitive Footpath to Main Street and Ganthorpe. The Clerk reported that there had been a good response from

residents and confirmed that it was a matter for the Council whether they wished to submit the evidence to support an application for a Definitive Map Modification Order (DMMO).

Cllr Winning proposed that an application for a DMMO be submitted to NYCC.

The Council resolved to submit a Definitive Map Modification Order application.

Proposed Cllr Winning                      Seconded      Cllr Adkins

## **7. Road Safety**

7.1 “20’s Plenty” speed zone campaign.

“20’s Plenty” is group campaigning for a 20 mph default speed limit in villages in North Yorkshire and appears to be gaining momentum. 102 Parishes now support ‘20s Plenty’ in North Yorkshire including 7 Town Councils. Sheriff Hutton, Amotherby, Swinton, Appleton le Street and Malton have indicated their support.

For discussion on whether to follow up on this initiative.

Cllr Winning said that few would disagree with the general principle of driving at 20 mph on certain roads can be a major contributor to road safety. However, it is less clear what impact joining the group would have in being able to have 20 mph limits in our villages.

Responsibility for 20 mph speed limits falls to NYCC. Speed monitoring in North Back Lane by NYCC recently recorded an average speed of less than 30 mph. Despite this being near schools it did not result in 20 mph signs being installed.

Cllr Winning said he would look further into the ‘20’s Plenty’ initiative and report back.

7.2 Speeding on North Back Lane – Following the complaint received by the Council about the excessive speed of some drivers using North Back Lane and the safety implications it has for pedestrians and particularly, school children the Council agreed to revisit this matter.

To discuss whether to design and employ suitable signage to encourage responsible driving.

The Council agreed that this item should be combined with item 7.1

7.3 Parking on North & South Back Lanes –

To consider the use of ‘do not drive/park on grass’ signage to discourage parking on the grass verges.

The Council agreed to give his matter further consideration.

7.4 New Road – the recent resurfacing left a significant and potentially dangerous drop at the edge of this single track road, making moving off the road hazardous when confronted by oncoming traffic. Some work has been done to fill the drop with stone and soil. The Council to consider if more work needs to be done.

Cllr Winning reported that the work done so far is an improvement but said the work will need to be checked after the stone and soil infills settle.

## **8. Updates and consideration of further action on new and ongoing issues**

8.1 Parish Council Elections – Thursday 5 May 2022.

To explain the procedure -

- i) Outline of the current position following only a 3 year not 4 year term.
- ii) Nominations for Councillor positions open – 29<sup>th</sup> March.
- iii) Nominations must be submitted by 4pm Tues 5<sup>th</sup> April.

Cllr Winning explained the new arrangements that are being put in place and residents interested in becoming a Councillor can request a nomination pack from the Clerk.

The Chairman announced that Cllr Stockdale, Cllr Watson and Cllr Taylor will not be seeking re-election. He expressed his sincere thanks on behalf of the Council for their commitment and the invaluable work they had done in supporting the Parish.

8.2 Village Signs – There are a number of signs displayed in and around the village. The Council to consider the appropriate use of signs across the Parish.

The Council noted that there are a number of damaged and discoloured signs around the village and some advertising signs may not be lawful. Cllr Winning agreed to look into the regulations governing notices and advertising.

8.3 Terrington Primary School Banner. Correspondence has been received from the Primary School who wish to advertise the school and nursery. The School has enquired about the possibility of placing a board or banner in the village to attract the attention of passing traffic. To consider the request.

The Council discussed the proposed banner and made other suggestions including the use of the Handy Mag. This item bears on the previous discussion (item 8.2) and would benefit from careful consideration of the wider aspect of compliance with advertising regulations.

8.4 Bridge over Sawmill Beck – to consider the responses received by Jane Hanstock from NYCC regarding the bridge design, costing and timing involved to enable this popular footpath to fully reopen.

The Council support the replacement of the bridge and agreed to ask Jane Hanstock to request the specification for a new bridge from NYCC that would be used to obtain quotes from alternative suppliers for the construction of the bridge.

8.5 Defibrillator Training – To note that a training course on the use of the defibrillator will be held on Tuesday 22 March at 7pm in the Village Hall.

8.6 Litter Picking Day – The Council to discuss and propose that 26 March 2022 should be a litter picking day.

The Council agreed there should be a litter picking day on 26 March 2022.  
Meeting at the shop at 9.30am

8.7 Cemetery – To note that information on the Terrington Burial Ground can be found on the Council website with an update on Burial Authority Charges.

The Council noted that work is continuing on the Burial Authority Policy and Charges.

8.8 Emergency planning. To consider the need for an emergency or business continuity plan.

Cllr Winning drew attention to various Emergency Planning documents and the North Yorkshire Resilience Forum. The Village Hall was suggested as a building that might be used in emergencies and Cllr Stockdale suggested that local farmers may be able to assist in the event of a power outage by providing a mobile generator.

8.9 Ryedale District Council Planning Review – To note that leaflets about the Consultation on Submitted Sites in Terrington were delivered to residents living close to the proposed sites.

## **9. Correspondence**

9.1 To note - St Peters School Scout orienteering event – Sat 18<sup>th</sup> June 2022.  
9am -8pm with a local checking station at the Village Hall.

## **10. Matters for inclusion on next agenda**

Queen's Jubilee Beacon

## **11. Date and time of next meeting.** Monday 9 May 2022 meeting at 7.30pm

Meeting closed at 9.22 pm

## Appendix 1

### Statement of Receipts and Payments for financial year 2021-22

Statement date: 7/3/2022

	<i>Budget</i> (£)	<i>To date</i> (£)	<i>Projected</i> <i>year end</i> (£)	
<b>RECEIPTS</b>				
Parish precept	3180.00	3180.00	3180.00	
Burial fees	950.00	800.00	800.00	(1)
Grass cutting - NYCC contribution	333.97	333.97	333.97	
VAT refund for 2020-21	445.00	481.46	481.46	
VAT refund for 2021-22	0.00	0.00	563.78	(2)
Wayleave payment	12.65	12.65	12.65	
Yorkshire Water donation	0.00	2000.00	2000.00	(3)
Web hosting contribution	0.00	32.85	32.85	
<b>Total receipts</b>	<b>4921.62</b>	<b>6840.93</b>	<b>7404.71</b>	
<b>PAYMENTS</b>				
Clerk's fee	1200.00	290.56	550.56	(4)
YLCA membership	215.00	211.00	211.00	
Insurance	139.26	140.60	140.60	
Grass cutting – village	2220.00	2220.00	2220.00	
Grass cutting - road verges	250.00	0.00	250.00	
Village Hall hire	54.00	50.40	77.40	
Defibrillator costs	110.00	506.03	506.03	(5)
Cemetery waste collection	40.00	38.00	38.00	
Minor purchases	100.00	32.97	32.97	
Contingency	600.00	566.23	566.23	
<b>Total payments</b>	<b>4928.26</b>	<b>4055.79</b>	<b>4592.79</b>	
Surplus	-6.64	2785.14	2811.92	
Opening balance brought forward	5342.16	5342.16	5342.16	
<b>Closing balance carried forward</b>	<b>5335.52</b>	<b>8127.30</b>	<b>8154.08</b>	

#### Notes

- (1) Burial fees so far lower than budgeted.  
(2) VAT refund to be included in the current year rather than in the following year.  
(3) Unexpected Yorkshire Water donation following disruptive road works.  
(4) Clerk's fee only for about 7 months so much less than budgeted.  
(5) New pads and new battery needed for defibrillator.

#### Bank Reconciliation at 7/3/2022

<b>Bank balance</b>	<b>£8127.30</b>
Plus petty cash	£0.00
Plus uncleared receipts	£0.00
Minus unrepresented payments	£0.00
<b>Closing balance</b>	<b>£8,127.30</b>

## Appendix 2

### Budget for Financial year 2022-23

	£.p
<b>RECEIPTS</b>	
Parish precept	3419.00
Burial fees	850.00
Grass cutting - NYCC contribution	333.97
VAT refund this financial year	520.00
Wayleave payment	12.65
Website contribution	0.00
A. Total receipts	<b>5135.62</b>
 <b>PAYMENTS</b>	
Clerk's fee including income tax	1060.00
YLCA membership	230.00
Insurance	170.00
Grass cutting - village	2220.00
Grass cutting - road verges	220.00
Village Hall hire	70.00
Defibrillator costs	200.00
Cemetery waste collection	45.00
Consumables	70.00
Maintenance of open spaces	400.00
Cemetery maintenance	400.00
Training & development	50.00
B. Total payments	<b>5135.00</b>
C. Surplus (= A - B)	0.62