

# Terrington Parish Council

Minutes of a meeting held under delegated powers in Plump House,  
Sunday 30 May 2021 at 11:00 am

**Present :** Cllr Winning (Chairman) Cllr Barnett (Responsible Financial Officer)

## **1. Purpose of meeting.**

Cllr Barnett (RFO and Acting Clerk) explained that the purpose of the meeting was:

- to agree that the council claim eligibility for exemption from external audit,
- to present and approve the Annual Governance and Accountability Return sections 1 and 2
- agree a notice period for public review of the accounts
- agree the appointment of an honorary Internal Auditor

## **2. Exemption from audit**

Cllr Barnett explained that the council is eligible to claim exemption from external audit as both income and expenditure are well below the £25,000 pa threshold. Meeting agreed to claim exemption.

## **3. Annual Governance and Accountability Return**

Cllr Barnett presented the AGAR Section 1, covering governance to the meeting. Section 1 was considered, approved and signed.

## **4. Annual accounts for 2020/21**

Cllr Barnett presented the meeting with section 2 of the AGAR, covering accounting statements. Cllr Barnett noted that all councillors were circulated with the annual statement of Income and Expenditure by email on 6 April. Cllr Barnett further noted that the total value of the assets had been revised from £18,178 to £17,393 to reflect depreciation charged during the year. Section 2 was considered, approved and signed.

## **5. Notice of public review.**

The council is required to give the public an opportunity to view the accounts and supporting documents on request, for a period of 30 working days, which must include the first ten working days of July. Cllr Barnett proposed that we adopt a period from 14 June to 23 July. Meeting agreed to adopt this notice period.

## **6. Appointment of Internal Auditor.**

Cllr Barnett noted that Christine Walker (a local councillor and retired accountant) was willing to act as honorary auditor again and meeting agreed to accept this offer.