

## Terrington Parish Council

### Minutes of the Parish Council meeting held on Monday 8 September 2025 at 7:00pm in Terrington Village Hall

#### 1. Attendance

Present: Cllr Winning (Chairman), Cllr Barber, Cllr Barlow, Cllr Kendrick, Cllr Lewis.

Kerr Wilson (Parish Clerk), Keith Adkins (RFO) and 4 members of the public.

**Apologies** - Cllr Challoner Walker (accepted by Council)

#### 2. Declaration of interests - none

#### 3. To confirm the minutes of the meeting of Terrington Parish Council held on 11 August 2025.

*The minutes of the Council meeting held on the 11 August 2025 were approved as a true and accurate record.*

*Proposed Cllr Barber*

*Seconded Cllr Kendrick*

#### 4. Finance

##### 4.1 To note the following receipt:

£730.00 burial fees

##### 4.2 To note the following payment against approved expenditure:

£212.79 plus £10.64 VAT direct debit to npower for electricity supply to defibrillator

##### 4.3 To receive a statement of receipts and payments to date for the current Financial Year under each budget head.

*The Council noted the items listed at 4.1 – 4.3.*

##### 4.4 In accordance with the Council's Financial Regulations (FR), to:

- i. review the council's banking arrangements for security and efficiency (FR 6.1);
- ii. review the bank mandate for all council bank accounts (FR 6.2);
- iii. review the arrangements for the supply of electricity to the defibrillator and approve the use of variable direct debit for payment (FR 7.9);
- iv. approve the use of BACS for payments by the council (FR 7.10).

*In accordance with the Council's Financial Regulations, the Council reviewed the arrangements listed in 4.4 (i – iii) and gave its approval for items listed at 4.4 (iii - iv).*

*Proposed Cllr Winning*

*Seconded Cllr Barber*

*The Council vote was unanimous in approving the arrangements and matters concerning payments.*

**5. To receive an update on the repair of the Cemetery wall.**

Cllr Winning reported that the Cemetery wall has been re-pointed. Work carried out on the wall has shown that more time in preparation was necessary than originally anticipated, thus increasing the renovation cost to £390.

**Motion:** To approve additional expenditure, funded from the Burial Ground Fund not exceeding £90, for the repair the cemetery wall.

*Proposed Cllr Winning*

*Seconded Cllr Lewis*

**Resolution** – *the motion was carried unanimously and the Council resolved to approve an additional £90 expenditure for the repair work.*

**6. Terrington Task Force** – to receive an update on work done

Cllr Winning reported that over 60 helpers joined the Task Force in carrying out work across the village. The work included the repair of bench seats, replacement of the defibrillator cabinet, village signs cleaned, ivy removal and a considerable amount of work at the village hall, the cemetery and the church. The Council expressed its grateful thanks to all those involved.

The following motion was moved to cover the cost of materials -

**Motion:** To approve expenditure of £ £92.38 payable to Cllr Winning for the cost of materials used by the Task Force working party for the repair of two bench seats and pump.

**Amendment:** To increase the expenditure by £9.00 to cover the cost of additional items for the bench seats, the total cost being £101.38.

*Proposed Cllr Winning*

*Seconded Cllr Barber*

*The Council unanimously agreed to the amendment.*

**Substantive motion** - To approve expenditure of £ £101.38 payable to Cllr Winning for the total cost of materials used by the Task Force working party for the repair of two bench seats and pump.

*Proposed Cllr Barber*

*Seconded Cllr Barlow*

**Resolution** -*The Council unanimously resolved to approve expenditure of £101.38 for the bench seats repair work.*

**7. Defibrillator battery** – A new battery will soon be required for the defibrillator.

**Motion:** To authorise the purchase of a new defibrillator battery at a cost of £336, funded from the defibrillator reserve fund.

*Proposed Cllr Winning*

*Seconded Cllr Kendrick*

**Resolution:** *The Council unanimously resolved to approve expenditure of £336 for the purchase of a defibrillator battery funded from the defibrillator reserve fund.*

**8. Verge cutting by specialist contractor**

**Motion:** That the Council authorise expenditure not exceeding £300 to be paid to Nigel Fargher for verge cutting in New Road.

**Amendment** - That the Council authorise expenditure not exceeding £300 to be paid to Nigel Fargher for verge cutting in New Road. £200 to be taken from the verge grass cutting budget and if required £100 from general reserves.

*Proposed Cllr Winning*

*Seconded Cllr Barlow*

*The Council unanimously agreed to the amendment*

**Substantive motion** - That the Council authorise expenditure not exceeding £300 to be paid to Nigel Fargher for verge cutting in New Road. £200 to be taken from the verge grass cutting budget and if required £100 from general reserves.

*Proposed Cllr Winning*

*Seconded Cllr Barber*

**Resolution** - *The Council unanimously agreed to approve expenditure of £200 to be taken from the verge grass cutting budget and if required, £100 from general reserves for payment for verge grass cutting.*

**9. Council to note the new Assertion 10 and GDPR compliance requirements and consider whether to appoint a Data Protection Officer.**

The Council discussed the implications of the new Assertion 10 and GDPR compliance requirements. From the 2025/26 financial year onwards, Councils will need to formally confirm in the AGAR that they meet certain standards around digital and data compliance and show that the Council is managing personal data properly, securely and legally. Councillors noted that all Council official correspondence should be conducted using the official Terrington Council email address (name@terringtonpc.co.uk). It was suggested that the Council should consider having a Data Protection Policy.

Cllr Winning asked that this subject be listed for consideration at the January Parish Council meeting.

**10. Terrington Parish Neighbourhood Plan – To receive a progress report.**

**Motion:** That the Council authorise expenditure not exceeding £300 to be paid to Sally Chapman for completion of the Neighbourhood Plan, following Reg 16 consultation by NYC.

**Amendment** – that, if the Neighbourhood Plan budget of £250 insufficient to cover the cost, £50 be taken out of general reserves.

*Proposed Cllr Winning*

*Seconded Cllr Kendrick*

*The Council unanimously agreed to the amendment.*

**Substantive motion** - That the Council authorise expenditure not exceeding £300 to be paid to Sally Chapman for completion of the Neighbourhood Plan, following Reg 16 consultation by NYC. If the Neighbourhood Plan budget of £250 is insufficient, £50 to be taken from general reserves.

*Proposed Cllr Kendrick*

*Seconded Cllr Barlow*

**Resolution-** *The Council unanimously agreed to authorise expenditure not exceeding £300 to be paid to Sally Chapman for completion of the Neighbourhood Plan, following Reg 16 consultation by NYC. If the Neighbourhood Plan budget of £250 is insufficient, £50 to be taken from general reserves.*

#### **11. Asset of Community Value (ACV), The Bay Horse, Terrington**

The ACV relating to the Bay Horse expires on 12 November 2025. The Council discussed whether it should make a new nomination for listing The Bay Horse as an ACV.

**Motion:** To consider re-registering The Bay Horse as an Asset of Community Value

*Proposed Cllr Winning*

*Seconded Cllr Barlow*

*The Council unanimously agreed to submit an application to re-register The Bay Horse, Terrington as an Asset of Community Value.*

#### **12. Dark Skies** - The Council to discuss where the Dark Skies Plaque should be sited.

Cllr Winning explained that he had received various suggestions as to where the dark skies plaque should be sited. Councillors discussed the practicalities of displaying the sign and some of the difficulties. Cllr Kendrick suggested that residents be invited to offer their views (via the village WhatsApp) on where the sign should be displayed.

#### **13. Cemetery burial and residency.**

The Council to receive a report from the Burial Authority Officer on a recent cemetery burial made under the exceptional circumstances provision (regulation 1.7)

Cllr Winning explained that permission was given for a cemetery burial to a previous resident of the village who maintained a long and close association with the village over many years and whose last 'permanent ' residence was in the parish before being moved into a nursing home.

- 14. Proposal for a permissive path alongside Wath Beck** - to receive an update  
Cllr Winning reported discussions are ongoing with the landowner about the possibility of establishing a permissive path by Wath Beck.
- 15. Water on the verge outside Church View Cottage, Main Street.** The matter has been reported to Yorkshire Water and is now being monitored.
- 16. Matters for inclusion on next agenda** (Assertion 10 and GDPR, speeding in Mowthorpe Lane, Vehicle activated signs)
- 17. Date of next meeting – 10 November 2025**

Meeting closed at 20.10 hrs