

Terrington Parish Council

Minutes of the Parish Council meeting held on Monday 11 August 2025 at 7:00pm in Terrington Village Hall

1. Attendance

Present: Cllr Winning (Chairman), Cllr Barber, Cllr Barlow, Cllr Challoner Walker, Cllr Kendrick, Cllr Lewis.

Kerr Wilson (Parish Clerk), Keith Adkins (RFO)

Apologies - none

2. Declaration of interests - none

3. 3.1 To confirm the minutes of the Annual Meeting of Terrington Parish Council held on Monday 19 May 2025.

The minutes of the Council meeting held on the 19 May 2025 were approved as a true and accurate record.

Proposed Cllr Barber

Seconded Cllr Barlow

3.2 To confirm the minutes of the Annual Parish meeting held on Monday 19 May 2025.

The minutes of the Annual Parish meeting held on Monday 19 May 2025 were approved as a true and accurate record.

Proposed Cllr Barber

Seconded Cllr Challoner Walker

4. Finance

4.1 To note the following receipts:

£490.70 VAT refund

£2425.00 Burial fees

The Council noted the receipts listed a 4.1

4.2 To note the following payments against approved expenditure:

£100.00 for wreath and decorations for VE Day commemoration (expenditure authorised on 10-3-2025 Minute 5.1)

£214.00 to Zurich Municipal for annual insurance premium (expenditure authorised on 19-5-2025 Minute 5.12)

£353.20 repayment of unused Neighbourhood Plan grant

£150.00 donation to Terrington Church Fabric Fund in lieu of payment for internal auditing (expenditure authorised on 10 March 2025 Minute 4.7.8)

Clerk's salary (expenditure authorised on 10 March 2025 Minute 4.7.1)

£18.00 to Terrington Village Hall for the hire of the Wimbush Room for the May 2025 Parish Council Meetings (expenditure authorised on 10-3-2025 Minute 4.7.5).

The Council noted the list of payments made at 4.2

- 4.3 To receive a statement of receipts and payments to date for the current Financial Year under each budget head.

The Council noted and received the statement of receipts and payments for the current Financial Year under each budget head.

- 4.4 To approve expenditure not exceeding £300, for re-pointing a section of the cemetery wall.

Clarification amendment – Cllr Winning proposed that the £300 be drawn from the Burial Ground Reserves Fund.

Motion: To approve expenditure from the Burial Ground Fund not exceeding £300, for re-pointing a section of the cemetery wall.

Proposed Cllr Winning Seconded Cllr Challoner Walker

The Council was a unanimous in approving expenditure not exceeding £300 drawn from the Burial Ground Fund, for re-pointing a section of the cemetery wall.

5. To clarify the remuneration payable to the RFO and webmaster as approved by resolution 5 on 19 May 2025

On 19 May 2025, the Council resolved to set the remuneration for the RFO and webmaster at £650 per annum, the effective date being 19 May 2025. It has now become clear that the start date (19 May 2025) should have been 4 March 2025, the date at which the RFO ceased being a Councillor (unpaid) and was asked to continue as RFO/webmaster, technically becoming an employee.

Councillors agreed that the date of the appointment of the RFO was incorrect, and consideration should be given to suspending the Order and re-open the matter.

Motion to suspend: To resolve to suspend standing order 7a for the purpose of reopening the decision made by the Council (Minute 5 from 19 May 2025 refers) for further consideration.

Proposed Cllr Lewis Seconded Cllr Challoner Walker

The Council unanimously agreed to suspend the Order at minute 5 made on 19 May 2025.

Motion: To consider appointing Keith Adkins as the Parish Council's Responsible Finance Officer and Webmaster with a remuneration of £650 per annum, effective from the 4 March 2025.

Proposed Cllr Lewis Seconded Cllr Challoner Walker

The motion was carried unanimously

Resolution: The Council **resolved** to approve the appointment of Keith Adkins as the Parish Council's Responsible Finance Officer and Webmaster with a remuneration of £650 per annum, effective from the 4 March 2025.

6. To consider any amendments and approve the adoption of the National Association of Local Councils 2025 Model Standing Orders.

The Council reviewed the National Association of Local Councils (NALC) 2025 Model Standing Orders and proposed some minor amendments to meet specific needs.

Proposed Cllr Winning

Seconded Cllr Barlow

The Council was unanimous in voting to approve the adoption of the NALC Model Standing Orders with some minor amendments

7. To consider any amendments and approve the adoption of National Association of Local Councils 2025 Financial Regulations.

The Council reviewed the National Association of Local Councils (NALC) 2025 Model Financial Regulations. The RFO indicated that some minor amendments may be required to meet specific needs.

Proposed Cllr Barber

Seconded Cllr Barlow

The Council was unanimous in voting to approve the adoption of the NALC Model Financial Regulations. Any amendments will be considered for formal approval at the next Council meeting.

Proposed Cllr Barber

Seconded Cllr Barlow

8. Terrington Parish Neighbourhood Plan – To receive a progress report.

Cllr Kendrick reported that the Terrington Parish Neighbourhood Plan was submitted to North Yorkshire Council in April 2025. A NYC Regulation 16 public consultation is now underway running from Thursday 31 July to Thursday 25 September. The Plan is publicly available on the Terrington Parish Council website, and Terrington Village Hall. NYC will appoint an independent examiner who will consider whether the plan meets the 'basic conditions'. The examiner's report will be reviewed by the Neighbourhood Plan Group with advice from the Council's consultant. As government funding is now no longer available to support this work, any further work will have to be funded by Terrington Council at a cost of about £300.

9. Speeding in our villages – The Parish Council has been asked for its views on speeding in the village.

Cllr Mason (NYC) asked Terrington Council for its views on speeding in the village. Councillors commented that the traffic safety issues in the village were primarily caused by excessive speed at blind bends and at the brow of hills. This is most noticeable with traffic entering the village from the west end. Councillors

thought the 30 mph sign at the west end of the village should be relocated to west of Little Terrington to slow down traffic before reaching the brow of the hills.

It was generally considered that Vehicle Activated Signs (VAS) would be the most effective means of slowing traffic entering the village from both east and west ends. Councillors were keen to explore the viability of sharing a VAS with another village and to inform Cllr Mason accordingly.

10. North Yorkshire Local Plan – Submitted Sites – To receive an update.

Cllr Winning reported that the register for submitted sites remains open but is likely to close later this year or early next year.

11. Children’s Playground Project – to receive a copy of the fundraising plan.

The Council received a copy of the Playground Project Plan that outlines the fundraising plan over the next 2 years.

12. Repair of seat at the Plump – to receive an update.

Cllr Winning reported that new wood slats have been obtained and painted ready for fitting. Cllr Lewis suggested that the seat would be strengthened by using a box section repair.

Motion: To approve the purchase of a box section and fittings for the seat repair not exceeding £200 drawn from general reserves.

Proposed Cllr Barlow Seconded Cllr Challoner Walker

The Council was unanimous in approving the purchase of a box section and fittings funded from general reserves.

13. Tree with Ash dieback on The Plump. The Ash tree is continuing to die back and is becoming a safety hazard particularly with the high winds we are experiencing.

Cllr Winning agreed to ask Castle Howard to take whatever action is needed regarding public safety of the Ash tree. Alternatively, Terrington Parish Council will take whatever action is necessary, the cost of which will be passed on to Castle Howard.

14. Drain cover North Back Lane - to note that the drain cover at the top end of Stores Lane has worn thin and requires renewal. Cllr has informed Yorkshire Water and awaits a reply.

15. Verges – The Council expressed its thanks to Nigel Fargher, Rob Johnson and Cllr Barber for cutting the verges in Little Terrington, New Road, Main Street and T junction road to Coneysthorpe.

16. Dark Skies – Terrington, Bulmer and Crayke have been awarded Dark Skies Friendly Community status.

Cllr Winning received the Dark Skies Friendly Plaque on behalf of the village which will be displayed in the Terrington. Consideration is being given as to where the plaque should be displayed.

17. Terrington Task Force, Village Hall - 30 August 2025 at 10 am.

18. Matters for inclusion on next agenda.

- a) Right of Way alongside Wath Beck – Permissive path.
- b) Purchase of new defibrillator battery

19. Date of next meeting – Monday 8 September 2025

Meeting closed at 20.45h