

Terrington Parish Council

Minutes of the Parish Council meeting held on Monday 9 September 2024 at 7:00pm in Terrington Village Hall

Public participation – Before the meeting commenced, the Chairman invited members of the public to raise any issues they wanted to draw to the Council's attention. These included safety issues in Church Lane caused by the number of parked cars, two-way traffic, school children being dropped-off, no pavement and overhanging bushes. It was suggested that the cemetery Yew trees would benefit from trimming and that more information should be made available on agenda items.

1. Attendance

Present: Cllr Winning (Chairman), Cllr Barber, Cllr Challoner Walker, Cllr Kendrick, Cllr Lewis, Kerr Wilson (Parish Clerk), Keith Adkins (RFO) and 9 members of the public.

Apologies: Cllr Barlow (accepted by Council)

2. Declarations of interest None

3. To confirm the minutes of

Terrington Parish Council meeting held on Monday 8 July 2024.

The minutes of the Council meeting held on Monday 8 July 2024 were approved as a true and accurate record.

Proposed Cllr Challoner Walker

Seconded Cllr Winning

4. Finance

4.1 To note the following receipt since the last Parish Council meeting on 08-07-2024: Neighbourhood Planning Grant of £4595.00 from Groundwork UK to finance activities taking place during the period 31/07/2024 to 31/03/2025 with unspent funds to be returned to Groundwork UK.

The Council noted the receipt.

4.2 To note the following payments against approved expenditure since the last Parish Council meeting on 08-07-2024:

£7.20 to Terrington Village Hall for hire of the Wimbush Room for the Extraordinary Parish Council meeting on 22-05-24 (authorisation: 11-03-24 Minute 4.11.5).

£39.00 for timber for repairs to railings in Stores Lane and £5.37 including £0.90 VAT for bin labels to Cllr Winning (authorisation: 08-07-24 Minute 4.4).

The Council noted the payments listed at 4.2.

4.3 To receive a statement of payments and receipts in the current financial year to date by budget heading.

The Council received the statement of payments and receipts to date.

4.4 To approve setting up an Earmarked Reserve of £4595.00 to fund activities specified in the Neighbourhood Planning Offer of Grant.

The Council approved an earmarked reserve of £4595.00 for Neighbourhood Planning activities

Proposed Cllr Winning

Seconded Cllr Kendrick

4.5 To authorise expenditure from the Neighbourhood Planning Earmarked Reserve for activities taking place by 31/03/2025 under the following budget headings up to the sums specified in the Neighbourhood Planning Offer of Grant, as follows

- NP2/1 £600 for Miscellaneous neighbourhood planning matters
- NP2/2 £550 for Post Regulation 14
- NP2/3 £775 Submission
- NP2/4 £300 Post submission
- NP2/5 £900 Professional document design
- NP2/6 £100 Consultation events
- NP2/7 £1370 Materials for Reg 14 consultation

The Council authorised expenditure for specified neighbourhood planning activities as listed in 4.5.

Proposed Cllr Winning

Seconded Cllr Kendrick

4.6 To authorise expenditure of £220 on printing flyers and posters for Neighbourhood Plan Reg14, this being more than the total agreed by the Chairman and Clerk on 28-08-24 because of higher quality paper being used, and to allocate this expenditure to budget heading NP2/7: Materials for Reg 14 consultation.

The Council authorised expenditure of £220 for flyers and posters as described in 4.6

Proposed Cllr Winning

Seconded Cllr Kendrick

5. Terrington Parish Neighbourhood Plan

To receive an update on the work of the Neighbourhood Plan Group.

Cllr Kendrick reported that the Group were successful in applying for a further grant of £4595, that the flyers and letters have been circulated around the Parish. The Neighbourhood Plan formal consultation will begin on 16 September for a 6-week period. During this period 2 drop-in sessions on Monday 30 Sept 6.30 – 8.30pm and Saturday 19 October will be held in the village hall to give parishioners an opportunity to see and discuss the draft Plan and Design Code.

5.1 Motion – The Parish Council is asked to approve the draft Neighbourhood Plan for the 6-week statutory Regulation 14 consultation commencing on 16th September, subject to minor changes by the Planning Group.

Proposed Cllr Kendrick

Seconded Cllr Barber

Resolution – *The motion was carried unanimously and the Council resolved to approve the draft Neighbourhood Plan for public consultation.*

6. Cemetery

To receive an update from the Burial Authority Officer (BAO) on Cemetery issues. Cllr Winning (BAO) explained that there was a need for a section of the cemetery boundary wall to be made available for placing memorial plaques. However, the candidate wall requires re-pointing before plaques are installed.

6.1 Motion - The Council is asked to consider using the first section of stone boundary wall inside the gate turning left, south, for memorial plaques where residents or former residents elect for the interment of their ashes to be elsewhere.

Amendment – it was proposed that the motion be amended to include the words ‘subject to review of the cemetery regulations and fees’.

Proposed Cllr Challoner Walker Seconded Cllr Winning

The Council unanimously agreed to amend the motion at 6.1.

6.1.1 Substantive motion - The Council is asked to consider using the first section of stone boundary wall inside the gate turning left, south, for memorial plaques where residents or former residents elect for the interment of their ashes to be elsewhere, subject to review of the cemetery regulations and fees

Proposed Cllr Winning Seconded Cllr Challoner Walker

Resolution - *The motion 6.1.1 was carried unanimously, and the Council resolved to use the stone boundary wall for memorial plaques and review the regulations and fees.*

6.2 Motion – The Council is asked to consider appointing a suitable contractor to rake out and repoint cracked, missing or worn mortar from the above-mentioned section of wall.

Amendment – to insert the words ‘seek quotations for the required works’.

Proposed by Cllr Winning Cllr Challoner Walker

The Council unanimously agreed to the amendment.

6.2.1 Substantive motion – That the Council seek quotations for the required works before appointing a suitable contractor to rake out and repoint cracked, missing or worn mortar from the above-mentioned section of wall.

Resolution - *The motion 6.2.1 was carried unanimously, and the Council resolved to appoint a contractor to repoint the wall subject to seeking quotations for the required works.*

7. Review of the Council’s Standing Orders Section 3 ‘Meetings generally’.

The rules for the conduct of Council meetings are set out in Terrington Parish Council Standing Orders (amended 2024) in Section 3 and are published on the Council Website. The Council is invited to review Section 3 of Standing Orders.

Cllr Winning explained that Parish Council meetings are Council meetings that are held in public. Public participation is at the Chairman’s discretion and may be permitted usually at a session before the meeting or during the formal meeting when

addressing a specific agenda item (Section 3 of Standing Orders). Councillors were of the view that the current arrangements provide sufficient flexibility in allowing public participation.

- 8. Dark Skies** - Councillors are asked to report on what interest they have received from residents about the 'Dark Skies' initiative and to determine if the Council should give its support to progress to the next stage.

Councillors reported that the minimal lighting in Wiganthorpe and Ganthorpe is such that Dark Skies are the norm. There has been limited feedback from Terrington residents, but Councillors were generally in favour of progressing to the next stage, which is to undertake a sample survey of external lights in the village.

Action - The Clerk was asked to seek advice from Richard Darn from Dark Skies regarding the next steps.

- 9. Matters for inclusion on next agenda**

Neighbourhood Plan – to receive an update

Highways issues

- options for improving the safety and traffic management in Church Lane
- white road centre markings and roadside foliage at Little Terrington

Dark Skies – update on next steps

- 10. Date of next meeting 11 November 2024**

The meeting closed at 19.55 hrs