

Minutes of the Parish Council meeting held on Monday 22 January 2024 at 7:00pm in Terrington Village Hall

1. Attendance

Cllr Winning (Chairman), Cllr Adkins, Cllr Challoner Walker, Cllr Kendrick, Cllr Lewis. Kerr Wilson (Clerk) and 9 members of the public.

Apologies - None

2. Declarations of interest – None declared

3. To confirm the minutes of an Extraordinary meeting of Terrington Parish Council held on Monday 12 December 2023

The minutes of the Terrington Parish Council Meeting held on 12 December 2023 were approved as a true and accurate record.

Proposed Cllr Winning

Seconded Cllr Lewis

4. Finance items

4.1. To note the following receipts since 13-11-2023:

04-01-2023: £357.81 from North Yorkshire Council as grass cutting contribution.

The Council noted the above receipts.

4.2 To note the following payments against approved expenditure made since 13-11-2023:

15-11-2023: £58.80 including £9.80 VAT to Julie Cowdy as re-imburement for the cost of printing for Neighbourhood Plan Steering Group (authorisation: 13-11-23 Minute 6.3)

15-11-2023: £8.10 to Village Hall for room hire for September 2023 PC meeting (authorisation: 22-03-23 Minute 4.10.6)

20-11-2023: £106.00 including £12.67 VAT to Cllr Winning as re-imburement for the cost of materials for the Big Help Out (authorisation: 13-11-23 Minute 5.7)

15-12-2023: £80.34 including £13.39 VAT to Cllr Winning as re-imburement for the cost of Defibrillator pads (authorisation: 12-12-23 Minute 4.6)

21-12-2023: £3078.00 including £513.00 VAT to Simon Naylor for the Cemetery Badger Fence (authorisation: 13-11-23 Minute 7)

18-12-2023: Clerk's salary for Oct-Dec 2023 plus increment for Apr-Sept 2023 following back-dated pay award (authorisation: 22-03-23 Minute 4.10.1)

08-01-2023: £8.10 to Village Hall hire for room hire for the November 2023 PC meeting and £7.20 for the December 2023 PC meeting (authorisation: 22-03-23 Minute 4.10.6)

The Council noted the payments made since 13 November 2023.

4.3 To receive a statement of payments and receipts in the current financial year to date by budget heading.

The Council noted and received the statement of payments and receipts in the current financial year to date 16/1/2024.

5. **Biodiversity** – To receive an update on the Biodiversity Action Plan.

Cllr Adkins reported that the next stage in the development of the Action Plan is a fact-finding stage. This will include exploring what activity is ongoing at National, County and Parish level to conserve and enhance biodiversity. Opportunities to apply for grant funding to support the work programme will be explored.

Additional comment concerning Biodiversity. Cllr Winning referred to concerns raised by residents that work had been carried out on trees at Terrington Hall School. Due to an administrative error at NYC Planning, the Parish Council was not informed, as it should have been, and therefore unable to enquire if the NYC tree officer had visited the site or about the potential loss of wild-life habitat. A detailed arboricultural assessment was completed and it appears that trees were felled or pruned for safety reasons or because they were diseased.

6. **Swifts and Friends project** - The Council is invited –

- 6.1 To receive details of the community Project 'Swifts and Friends' from the Project Owner, Jane Hanstock, including the application for funding from the Howardian Hills AONB and the Project Budget.

The Council noted the project plan, AONB application and project budget documents.

- 6.2 To note that the Project aligns with Terrington Parish Council's Biodiversity Policy and that its methodology can, if successful, serve as a template for further biodiversity projects in the parish.

The Council noted that the Project aligns with the Biodiversity policy and may serve as a template for use in future projects.

- 6.3 To consider the **Motion** – Terrington Parish Council proposes to form a committee comprising the project group entitled "Swifts and Friends", who shall report to the Parish Council and be subject to the Code of Conduct and other regulations including the Financial Regulations of the Parish Council. The membership of this committee is open to persons outside the Parish Council, however, it should include at least one current member of Terrington Parish Council.

Proposed amendment – It was proposed that the motion be amended to replace 'committee' with 'working group'.

6.3.1 Amendment motion -Terrington Parish Council proposes to form a **Working Group which is** the project group entitled "Swifts and Friends", who shall report to the Parish Council and be subject to the Code of Conduct and other regulations including the Financial Regulations of the Parish Council. The membership of this committee is open to persons outside the Parish Council, however, it should include at least one current member of Terrington Parish Council.

Proposed Cllr Challoner Walker Seconded Cllr Winning

6.3.1. The amended motion was carried unanimously and the Council resolved to form a Working Group which is the project group called 'Swifts and Friends'.

6.3.2 Substantive motion - Terrington Parish Council proposes to form a Working Group which is the project group entitled "Swifts and Friends", who shall report to the Parish Council and be subject to the Code of Conduct and other regulations including the Financial Regulations of the Parish Council. The membership of this

committee is open to persons outside the Parish Council, however, it should include at least one current member of Terrington Parish Council.

Proposed Cllr Winning

Cllr Kendrick

Resolution – *the substantive motion (6.3.2) was carried unanimously and the Council resolved to form a Working Group to take forward the ‘Swifts and Friends’ community project.*

6.4. The Council, having considered the documents presented at 6.1, and passed the motion at 6.3.2, and being assured that the Project Manager will lodge a bridging loan with the Council to cover any costs incurred by the Group, the Parish Council confirmed that it is prepared to stand as the Applicant, in the matter of applying for and receiving funds from the Howardian National Landscape(AONB) and the NYC Locality Fund. The Project Manager will be fully re-imbursed when the anticipated grants are received by the Council.

Action. The Clerk, representing the Parish Council, was asked to submit the grant applications to AONB and NYC on behalf of the Working Group.

6.5 The Parish Council noted that it will be invoiced for all project expenditure and that payments will be drawn from the ring-fenced budget created, initially from the bridging loan, and subsequently from AONB and NYC grant funding.

6.6 Cllr Adkins proposed that the Council authorises expenditure by the Project up to the limits of the grants awarded by the Howardian Hills AONB and North Yorkshire Council of £1029.50 (2023-24) and £1696.00 (2024-25), as submitted to the Council at item 6.1.

Proposed Cllr Adkins

Seconded Cllr Kendrick

The Council unanimously agreed to authorise expenditure of up to £1029.50 (2023-24) and £1696.00 (2024-25) subject to the grant funding being in the Parish Council Bank Account.

Effective date. The arrangements set out above will come into effect when the Responsible Finance Officer (RFO) confirms that adequate funding is in place for the Project and that the Group has submitted its ‘Terms of reference’ to the Council.

7. Cemetery – The Council to discuss residents’ concerns about grass cutting in the cemetery and receive an update on the badger fence.

Cllr Winning confirmed that the badger fence has now been installed.

(Cllr Winning suspended Standing Orders to allow the public the opportunity to comment on the cemetery grass-cutting after which the Council continued its deliberations).

The Council recognises the importance of maintaining the traditional and historic appearance of the cemetery and notes the public view that the existing grass cutting arrangements within the cemetery should continue.

8. Renewal of grass cutting contract – Nothing to report.

9. Terrington Parish Neighbourhood Plan – To receive an update on the work of the Neighbourhood Plan Group (NPG).

Cllr Kendrick reported that the initial Neighbourhood Plan survey of the Parish has been completed, the results collated and a draft report produced. The NPG and the Design Consultant visited Terrington, Ganthorpe, Wiganthorpe and Mowthorpe.

There will be an opportunity to catch up on the work of the NPG at the Coffee Morning on 17 February 2024 in the village hall.

The Council is asked -

9.1 To authorise payment of £852.90 plus VAT to PCP Market Research from budget NP5 for the neighbourhood survey.

9.2 To authorise expenditure not exceeding £2,220 excluding VAT from budget heading NP4 (Provision of Neighbourhood Plan policies & text).

9.3 To authorise expenditure not exceeding £216.00 from budget heading NP6 (Hire of Village Hall).

The Council authorised the payment in 9.1 and the expenditure in 9.2 and 9.3.

Proposed Cllr Kendrick

Seconded Cllr Winning

10. Species Survival Fund- NYM Nation Park Authority - The Council has confirmed its interest in participating in the scheme and expects to hear more about funding in February 2024.

11. Parking on footpath in Church Lane – The Council to note the reply from the NYC Highways Officer. In summary, his reply confirmed that this inconsiderate parking is an obstruction and could be reported to the police who can take action. However, local policing priorities mean that it is unlikely that an officer will attend. The only way to formally restrict parking in this area would be to introduce yellow lines.

12. Planning Applications

ZE23/06817/CAT – Tree works at Lavender Fields. The Council raised its concern with the Planning Officer about the potential loss of habitat following the removal of trees. The Officer informed the Council that the Local Planning Authority are not able to request that the applicant undertakes mitigation work following the removal of trees under a CAT notification.

13. Grants for Home Upgrade Heating – A notice has been posted on the Parish Council notice board.

14. Obsolete TPC page on Ryedaleconnect – Having previously asked for the Terrington Parish Council page on the Ryedaleconnect website to be removed, Cllr Winning said he would contact Ryedale Web Services to politely decline their offer of help in taking this over and also to ask again for it to be removed.

15. The Plough, Fadmoor – Fadmoor Community Pub Ltd is a company set up to save the Plough Pub at Fadmoor. The company has been awarded a grant of £297,120 by the Government 'Community Ownership Fund' towards the purchase of the building. Cllr Winning explained the major undertaking that a project like this will encounter should

such a group be formed to attempt the purchase of the Bay Horse, noting that this Fund expires in March 2025.

- 16.** Next Parish Council meeting Monday 11 March 2024 at 7 pm.

The meeting closed at 20.11hrs