

**TERRINGTON PARISH COUNCIL**

**Minutes of the Parish Council meeting held on Monday 10 July 2023  
at 7:00pm in Terrington Village Hall**

**1. Attendance**

Cllr Winning (Chairman), Cllr Adkins, Cllr Challoner Walker, Cllr Lewis, Kerr Wilson (Clerk) and six members of the public.

**Apologies**

Cllr Stevenson (accepted by Council)  
Cllr Kendrick (accepted by Council)

**2. Declarations of interest - None**

**3. To confirm the minutes of the Terrington**

**3.1 Annual Parish Meeting held on 15 May 2023**

*The minutes of the Annual Parish meeting held on the 15 May 2023 were approved as a true and accurate record.*

Proposed Cllr Lewis

Seconded Cllr Challoner Walker

**3.2 Annual Parish Council Meeting held on 15 May 2023**

*The minutes of the Annual Parish Council meeting held on the 15 May 2023 were approved as a true and accurate record.*

Proposed Cllr Lewis

Seconded Cllr Challoner Walker

**4. Finance**

- 4.1 To note that emergency expenditure of £207.29 for the Council's annual insurance policy with BHIB from 1-6-2023 was authorised by the Clerk on 30-5-2023 and to agree that the unbudgeted portion of £32.29 be funded from general reserves.

*The Council noted the emergency expenditure authorised by the Clerk on 30 May 2023 and agreed to fund the unbudgeted £32.29 from general reserves.*

*Proposed Cllr Adkins*

*Seconded Cllr Winning*

- 4.2 To note the following payments against approved expenditure made since 15-05-2023:

02-06-2023: £207.29 to BHIB for annual insurance from 01-06-2023 (emergency expenditure authorised by form 23-24/01)

02-06-2023: £100.00 to Terrington PCC in lieu of payment for Internal audit (expenditure authorised on 22-03-23 Minute 4.10.9)

10-07-2023: Clerk's salary for April – June 2023 (expenditure authorised on 22-03-23 Minute 4.10.1)

10-07-2023: £10.80 to Terrington Village Hall for room hire for the May 2023 PC meeting (expenditure authorised on 22-03-23 Minute 4.10.6)

*The Council noted the payments made listed at 4.2.*

- 4.3 To receive a statement of payments and receipts in the current financial year to date by budget heading (Appendix 1).

*The Council received and noted the statement of payments and receipts dated 3 July 2023.*

- 4.4 To authorise payment of £256.00 to Terrington PCC being a contribution towards the cost of the repairs to the War Memorial in the Churchyard (expenditure authorised on 15-05-2023 Minute 8) and to agree that this unbudgeted expenditure be funded from general reserves.

*The Council authorised the payment of £256 to the Terrington PCC from general reserves.*

Proposed Cllr Winning

Seconded Cllr Lewis

- 4.5 **Motion:** To approve changes to the Finance Regulations detailed in the draft Finance Regulations paper.

Proposed Cllr Adkins

Seconded Cllr Challoner Walker

Cllr Winning moved an amendment to the original motion -

'That paragraph 4.3 iii be deleted'

Proposed Cllr Winning

Seconded Cllr Challoner Walker

The Council approved the amendment by a majority decision.

The substantive motion was proposed by Cllr Winning and seconded by Cllr Lewis

**Resolution** - The substantive motion was carried by a majority decision and the Council resolved to adopt the proposed finance regulations as amended.

## **5. Public footpath signs**

**Motion:** To authorise expenditure for the purchase of three signs up to £25 (expected cost £17.97) for the public footpath that crosses the Terrington Hall School site. (Proposed Cllr Winning).

Discussion on the matter concluded that NYC Highways are responsible for public footpath signage and specific signs across the school site would fall to the landowner/ occupier.

Cllr Winning withdrew the motion.

## **6. Terrington Parish Neighbourhood Plan**

The Terrington Neighbourhood Area was formally designated by North Yorkshire Council on 18 May 2023 enabling the Parish Council to commence work on the development of a neighbourhood plan. On 15 May 2023 the Parish Council agreed to form a Committee of the Parish Council to take forward the development of the neighbourhood plan.

**Motion** : To consider formally naming the above Committee the 'Terrington Neighbourhood Planning Group' and approve its 'Terms of Reference'.

The Council decided to consider the naming of the Group and the terms of reference separate matters.

**Motion 6.1** To formally name the committee the 'Terrington Neighbourhood Planning Group'.

Proposed Cllr Winning

Seconded Cllr Lewis

**Resolution** - The Council unanimously agreed that the committee should be named the Terrington Neighbourhood Planning Group.

**Motion 6.2** - To approve the Terrington Neighbourhood Planning Group's draft 'Terms of Reference'.

Proposed Cllr Winning

Seconded Cllr Lewis

Cllr Adkins moved an amendment to the original motion -

'That the draft terms of reference in paragraphs 2.3 and 11 be amended to read

Paragraph 2.3 - 'to improve the environment, *including the maintenance of the rural nature* of the community utilising the best of past, present and future design'.

and in paragraph 11 be amended to read

**Disputes and complaints**

11.1 In the case of any dispute *or complaint* arising with members of the community. In the course of developing the plan, the group shall in the first instance try to resolve these through discussion with the *originator*. Should this not produce a resolution the matter will be referred to the chair of Terrington Parish Council acting in consultation with North Yorkshire Council.

Proposed Cllr Adkins

Seconded Cllr Challoner Walker

The Council unanimously agreed to amend the terms of reference at paragraphs 2.3 and 11.

**Motion 6.2** – that the Terrington Neighbourhood Planning Group's terms of reference, as amended, be approved.

Proposed Cllr Adkins

Cllr Winning

**Resolution** - The substantive motion was carried unanimously and the Council resolved to adopt the terms of reference as amended.

**7. To report on the condition of some footpaths and boundary walls in Terrington raised as concerns at the Annual Parish Meeting on 15 May 2023.**

The Clerk reported that at the Annual Parish Meeting on 15 May 2023, the public safety of some footpaths and boundary walls in the village was raised, in particular, the poor condition of the footpaths in Terrington between the Village Hall and South Back Lane, from Church Lane towards North Carr, and from Terrington to Little Terrington. Concern was also expressed about the stability and safety of the boundary walls at the front of Terrington Hall School on Main Street and along the public right of way from Church Lane to the School playing fields. Contact was made with North Yorkshire Council and the Terrington Hall School Headmaster.

The NYC maintenance manager visited the village on 1 June to 2023 see the condition of the footpaths. He agreed that in particular, the footpath between the Village Hall and South Back Lane needed attention and agreed to refer it to the Highway engineers. The Council was advised that the Highways budget priorities have been set for 2023 and 2024.

The Council noted that the school has had the retaining wall in Main Street repaired and NYC Highways have filled in some of the potholes on the pavement and in Church Lane.

**8. To discuss parking on the footway in Church Lane and parking on the bend at the top of Main Street, Terrington.**

Cllr Adkins drew attention to the obstructions caused by parked cars on the footpath in Church Lane and that pedestrians have no option but to walk in the road at that point. The Clerk was asked to write to the Police for their observations and advice.

Attention was also drawn to the problems drivers have in negotiating the bend at the top of Main Street when entering the village from the west end, because of parked cars. Although this is recognised as a hazard, the Police have previously indicated action is unlikely to be taken unless serious incidents result. However, the point was made that this obstruction has the benefit of slowing down the traffic. A suggestion was made about installing warning signage. The Council is to explore that possibility.

**9. To discuss concerns about excessive speeding through Terrington and the 20's plenty campaign.**

The Council are pleased to record that NYC have finally agreed that North Back Lane is likely to be subject to a 20 mph speed limit and that Rumble strips have been installed in Mowthorpe Lane to deter speeding as traffic enters the village. The Council noted that Sheriff Hutton has signed up to 20's plenty and that Bulmer village have a Community Speed Watch programme. The feeling of the meeting was that the imposition of a 20mph limit on North Back Lane was a positive start and the effects should be monitored with a view to possible future extension of that scheme within Terrington.

**10. To discuss reports of asbestos in the Bay Horse yard.**

The Chairman explained that reports had been received by Council members of the presence of suspected asbestos exposed within the pub car park, which was thought to be a possible hazard. Whilst the Chairman was away from the village, he was sent a report that asbestos had been 'dumped' in the pub car park. This was followed almost immediately by reports on Facebook along those lines. The Chairman reported the findings to North Yorkshire Council (NYC) and was referred to a 'Link' Officer who promised to report back.

A few days later a parishioner wrote to NYC Cllr Steve Mason on the same matter. He contacted the same Link Officer who immediately visited the premises and found asbestos wrapped in plastic, on a very accessible site with large holes in the ground. She contacted the owners who confirmed, that as thought, the asbestos was not dumped from elsewhere but was from the demolished former garage. The owners said it was to be removed 'shortly' (having been there about 3 years). The Officer also requested the site be secured as a matter of urgency and that she would monitor the situation. She also noted that the neighbours had been updated in her email to the Chairman, who also wrote to the two neighbours who had expressed concerns. When the Chairman visited the site, the asbestos packages could be seen, contained in plastic sheeting. One package had been partly torn open showing double wrapping but exposing some of the roof sheeting. The torn flap of plastic has been taped back in place to encapsulate the asbestos as a short term remedy pending the removal of the material.

**11. To receive an update on work on New Road and the Cotril Campsite planning application.**

Cllr Winning informed the meeting that an amended planning application has been submitted for the Cotril Campsite. In the meantime, work that had started on the construction of a 'passing place', has been halted.

**12. To receive an update on the use of verge signs to deter parking on the grass verges.**

Cllr Winning confirmed that verge signs designed to dissuade drivers from parking on the grass verges have now been received and the Council are looking at ways of mounting/displaying the signs where needed.

**13. To receive an update on the proposed Cemetery Badger Fence.**

Cllr Winning reported that a detailed specification for a new cemetery badger fence has been produced and quotations for the materials and construction work have been requested.

**14. To consider the desirability of Terrington becoming a Dark Skies village**

The Council heard about the benefits of becoming a Dark Skies village such as energy saving, benefits to wild life and reduced light pollution. After discussing the subject, the Council agreed that it is in favour of exploring this further and Cllr Adkins agreed to take this forward.

**15. To note Planning applications**

No objections by Councillors were raised to-

**15.1** ZE23/00540/HOUSE, The Pheasantry, rear & front extension

**15.2** 23/00321/FUL, Land adj Old Wells, 3 Bed house (revised)

**16. Matters for inclusion on next agenda.**

No new items were identified, but Cllr Winning reminded Councillors to inform the Clerk if they become aware of any items that should be included.

**17. Date and time of next meeting - 11 September 2023**

Meeting closed at 20.28 hrs.

## Appendix 1

## TERRINGTON PARISH COUNCIL

## STATEMENT OF YEAR TO DATE RECEIPTS AND PAYMENTS

Financial year: 2023-24  
Statement date : 10/07/2023

	<i>To date</i>	<i>Budget</i>	
<b>RECEIPTS</b>			
Parish precept	3863.47	3863.47	
Burial fees	0.00	1300.00	
Grass cutting - NYC contribution	0.00	333.97	
VAT refund this financial year	0.00	520.00	
Wayleave payment	12.65	12.65	
Website contribution from TArts	0.00	40.00	
<b>A. Total receipts</b>	<b><u>3876.12</u></b>	<b><u>6070.09</u></b>	
<b>PAYMENTS</b>			
			<i>Available</i>
Clerk's salary	267.33	1200.00	-
YLCA membership	216.00	240.00	-
Insurance	207.29	175.00	-
Grass cutting - village	0.00	2220.00	-
Grass cutting - road verges	0.00	220.00	-
Village Hall hire	40.50	200.00	105.50
Defibrillator costs	122.79	300.00	177.21
Cemetery waste collection	43.50	45.00	-
Consumables	0.00	100.00	100.00
Maintenance of open spaces	0.00	400.00	288.60
Maintenance of cemetery	0.00	400.00	400.00
Training & development	0.00	50.00	50.00
Internal audit	100.00	100.00	-
Web site	0.00	170.00	-
Neighbourhood Plan Steering Group	0.00	250.00	250.00
<b>B. Total payments</b>	<b><u>997.41</u></b>	<b><u>6,070.00</u></b>	
C. Surplus (= A - B)	<b>2878.71</b>		
D. Opening balance brought forward	<u>12230.79</u>		
<b>Closing balance carried forward (= C + D)</b>	<b><u>15109.50</u></b>		
<b>Closing balance represented by:</b>			
Earmarked reserves	5536.09		
General reserves	9573.41		
<b>Other cash assets:</b>			
VAT refund due from last year	27.00		
VAT refund due for this year	5.85		