

Terrington Parish Council

Minutes of the Parish Council meeting held on Monday 14 November 2022 at 7:30pm in Terrington Village Hall

1. Attendance and Apologies

Present - Cllr Winning (Chairman), Cllr Adkins, Cllr Hanstock, Cllr Lewis, Cllr Stevenson, Cllr Challoner Walker

Parish Clerk – Kerr Wilson

Seven members of the public were present.

2. Declarations of interest

None

3. To confirm the minutes of the

3.1 Annual Parish Meeting held on 9 May 2022.

The minutes of the Annual Parish Meeting held on 9 May 2022 were approved as a true and accurate record.

Proposed Cllr Lewis

Seconded Cllr Winning

3.2 Council meeting held on 26 September 2022.

The minutes of the Council Meeting held on 26 September 2022 were approved as a true and accurate record.

Proposed Cllr Stevenson

Seconded Cllr Lewis

4. Finance

4.1 To receive a list of payments made since the last meeting as follows:

4.1.1 On 27-9-2022, payment of £2220.00 including £370-00 VAT to R Goodwill for grass cutting (expenditure approved by Minute 4.8.5 on 14-3-2022)

4.1.2 On 27-9-2022, payments to the Clerk and to HMRC in respect of the Clerk's salary for July-September 2022 (expenditure approved by Minute 4.8.2 on 14-3-2022)

4.1.3 On 6-11-2022, payment of £8.10 to Terrington Village Hall for hire of the Wimbush room for the Parish Council meeting on 26-9-2022 (expenditure approved by Minute 4.8.3 on 14-3-2022)

The Council noted the above payments made against approved expenditure.

4.2 To receive a finance report including a statement of payments and receipts in the current financial year to date by budget heading and a bank reconciliation statement (appendix 1)

The Council noted the statement of payments and receipts set out in appendix 1.

- 4.3** To note that Cllr Lewis has verified the bank reconciliation at 7-11-2022 and signed the bank reconciliation and the original bank statements as evidence of verification.

The Council noted that Cllr Lewis has verified the bank reconciliation.

- 4.3** To approve payment of £500.00 to North Yorkshire County Council as a contribution towards the cost of the installation of Sawmill Beck Bridge.

The council approved the payment to North Yorkshire County Council.

Proposed Cllr Adkins Seconded Cllr Winning

- 4.5** To note an increase in staff salary of 9.2% backdated to 1 April 2022 and to approve an overspend of £9.32 on the Salary budget for 2022-23.

The Council approved the overspend for 2022-23.

Proposed Cllr Winning Seconded Cllr Hanstock

- 4.6** To agree a draft budget for 2023-2024 and to set the level of the Parish Precept for 2023-24 (Appendix 2)

The Council agreed the budget for 2023-24 and agreed a 13% increase on the Parish Precept.

Proposed Cllr Adkins Seconded Cllr Winning

5. Burial Authority and Cemetery

After detailed informal discussions between Councillors the following documents were presented to the Council for discussion and approval.

- 5.1** To consider, subject to any amendments agreed by the Council, approving the Terrington Cemetery Regulations and the following associated documents, Information for visitors, Cemetery Deed of Grant – burials, Cemetery Deed of Grant – ashes, Exclusive Right of Burial application form, Memorial application form and Request for burial and the Terrington Cemetery Regulations.

The Council reviewed the documents and a **motion** was moved that the following documents be adopted for use by the Burial Authority -

5.1.1 Request for Burial

Proposed Cllr Winning Seconded Cllr Stevenson

5.1.2 Exclusive Right of Burial

Proposed Cllr Winning Seconded Cllr Lewis

5.1.3 Deed of Grant (Burial)

Proposed Cllr Winning Seconded Cllr Adkins

5.1.4 Deed of Grant (Ashes)

Proposed Cllr Winning Seconded Cllr Adkins

5.1.5 Erection of a Memorial

Proposed Cllr Winning Seconded Cllr Challoner Walker
5.1.6 Information for Visitors
Proposed Cllr Winning Seconded Cllr Challoner Walker

The motion was carried unanimously and the Council **resolved** to adopt the documents listed above 5.1.1 – 5.1.6.

5.1.7 Draft Terrington Cemetery Regulations

Paragraph 1.7

This paragraph addresses the limited capacity of the cemetery and deals with the criteria for eligibility for interment. The Council agreed that the first burial in a grave or ashes plot will be limited to:

- i. residents of Terrington Parish at the time of death;*
- ii. those who have been at any time resident in Terrington Parish for at least 10 years.*

Councillors discussed whether eligibility should include family members as set out in paragraph -

1.7 iii *A direct family member of a Terrington resident. This is to include spouse/partner, child of resident or of spouse/partner or a parent, brother or sister of a resident.*

and if not, that the following paragraph in the draft regulations would allow some flexibility.

'In exceptional circumstances, the Burial Authority may grant the right to be buried to someone not fitting into one of these categories but with a close connection to the parish'.

After extensive discussion the following motion was moved -

Motion - That the proposed paragraph 1.7 iii in the draft regulations should be deleted.

Proposed Cllr Stevenson Seconded Cllr Challoner Walker

Resolution. The motion was carried by a 5:1 majority and the Council **resolved** to delete paragraph 1.7 iii.

Paragraph 2.1

Councillors debated whether to allow ashes to be interred in a coffin burial plot.

Paragraph 2.1 states

The Cemetery has an area exclusively for ashes plots (for the burial of cremated remains) along the inside of the Mowthorpe Lane wall. The remaining area of the Cemetery is primarily for grave plots (for coffin burials), although one

burial of ashes is permitted in graves in this area where it is the declared intention for a second burial to be a coffin burial or after a first coffin burial.

Motion - That the proposed paragraph 2.1 in the draft regulations be adopted.

Proposed Cllr Stevenson

Seconded Cllr Challoner Walker

Resolution. The motion was carried by a 4:2 majority and the Council **resolved** to adopt paragraph 2.1.

Paragraph 2.4 – states

A maximum of two burials is permitted in one grave or ashes plot. A grave containing one coffin or burial of ashes, may have a second coffin or one burial of ashes added above. In each case the appropriate allowance for the required depth must be made at the time of the first burial.

Motion – The motion was proposed that paragraph 2.1 in the draft regulations be adopted.

Proposed Cllr Winning

Seconded Cllr Challoner Walker

Resolution. The motion was carried unanimously and the Council **resolved** to adopt paragraph 2.4.

For the avoidance of doubt, with the exception of the above paragraphs (1.7, 2.1 and 2.4), the remaining draft Terrington Cemetery Regulations will be submitted for approval after the matters listed in 5.2 below have been resolved.

- 5.2** To discuss the need for a cemetery committee as against the appointment of a deputy Burial Authority Officer. If the Council is in favour of a Cemetery Committee to formally propose the formation of a committee, its composition of 3 members and its remit.

The Council had initial discussions on the role and legal duties of the Burial Authority Officer, deputy Burial Authority Officer and Parish Council as the Burial Authority. Reference was made to the possible remit of a Cemetery Committee. The Council then considered whether it might be possible to employ a Burial Authority Officer and concluded that careful consideration needs to be given to funding of the post, job description, work load and selection process. Cllr Winning agreed to take this forward.

It was proposed that the position of Burial Authority Officer and a Cemetery Committee or Deputy Burial Authority Officer be considered at a future meeting when more information is available. The Council agreed unanimously to defer the matter.

Proposed Cllr Stevenson

Cllr Challoner Walker

6. Rural Community Grant Scheme

Cllr Winning reported that the existing badger fencing around the cemetery is ineffective and more substantial fencing is required. A quote for posts, galvanised steel netting, ground spikes and gates amounts to about £1600 for materials and equipment and with installation costs to be added, the anticipated cost is likely to be £2500 – 3000. Terrington Parish Council is entitled to apply for a Rural Community Grant Scheme of about £1400. The Council has ear-marked some funds for essential work on the cemetery that will contribute towards the cost of the badger fence.

It was proposed and agreed that the Council apply for a Grant under the Scheme.

Proposed Cllr Winning

Seconded Cllr Hanstock

7. Mailing List

Cllr Stevenson reported that setting up a mailing list was technically possible but queried whether there was enough worth in managing and maintaining a mailing list. Councillors recognised some of the benefits but also the limitations of a mailing list. It was agreed that the matter should be re-visited if a real need emerges.

8. Village signs and grass verges

8.1 To discuss the number and appropriateness of advertising signs around the village.

Councillors noted the number of advertising signs in and around the village and whether the design and colours are appropriate. Cllr Winning reminded the meeting that planning permission may be required.

Cllr Winning agreed that, where appropriate, he would to speak to the owners of advertising signs.

8.2 To consider the use of temporary signs to dissuade parking on grass verges

A number of signs and obstacles have re-appeared on verges and parking on the verges remains a constant problem. The possible use of temporary or fixed signs to walls was discussed.

Cllr Winning undertook to investigate the practicality of using signs to discourage driving on grass verges.

9. Terrington Neighbourhood Plan

To discuss the development of a Neighbourhood Plan setting out planning policies and proposals for new development.

The RDC Local Plan Working Party is working on a consultation document on the review of the Ryedale Plan which includes looking to broaden the criteria for 'Service Villages'. The effect of this would be to see the focus of development shift from towns such as Malton, to selected villages including Welburn, West

Heslerton, Sand Hutton, Settrington and Terrington. Terrington is under consideration because it has a school, a shop, and a GP surgery. It is believed that Ganthorpe is not considered within the Terrington envelope.

The Council concluded that it would be prudent to be on the front foot and form a local group to discuss the development of a Terrington Neighbourhood Plan. It was agreed that this item would be on the agenda of the next meeting.

10. Planning Applications - considered since the last Parish Council Meeting

- 10.1** 22/01140/HOUSE Beechcroft, Garden Office – no objection
- 10.2** 22/01139/CAT Oak Barn, Prune trees – no objection
- 10.3** 22/01150/HOUSE 13 South Back Lane, Extension – no objection
- 10.4** 22/01169/CAT The Laurels, Fell holly tree – no objection

The Council confirmed it had no objections to the above planning applications.

11. Updates and information

11.1 Advice on road-side recycling

RDC has provided the following advice and information including easy to read postcards that explain what should go into green, black and blue containers. If residents would like a card, please ask a Councillor or email clerk@terringtonpc.co.uk

What happens to waste that can be recycled?

Clean recyclable materials that are collected from the kerbside provides for a high-quality recyclable product that is in demand and has a ready market in the UK. It is not sold further afield or dumped at sea. The income provided by the sale of the recyclable materials contributes to the cost of collecting the materials.

What happens to general waste that is not recyclable?

All the general waste from the Ryedale area is taken to the Kirby Misperton Waste Transfer Station. From there the general waste is bulk transported to Allerton Waste Energy from Waste Recovery Plant (near Harrogate). The waste is treated - to anaerobically digest any organic waste to produce biogas fuel, remove any recycling that has been placed in the general waste by mistake. The remaining waste is then incinerated to produce energy to produce electricity. The ash is then sold as aggregate for the construction industry.

11.2 Discharges from Terrington water treatment plant.

Despite writing to Yorkshire Water to express the Council's serious concerns over six weeks ago, it is still waiting for a formal reply. The Council asked for its concerns to be brought to the attention of our MP and the Environment Agency.

11.3 Sawmill Beck Bridge

The new bridge will be officially opened and named the '**Platinum Bridge**' by our NYCC Councillor Mason on 25 November. Those interested in attending are invited to meet at the Church at 10.30 am to walk to the bridge.

11.4 Definitive Map Modification Order

The RDC informal consultation period ends on the 24 November 2022.

11.5 Submitted Sites

The relevant points on this issue were dealt with under item 9 – Terrington Neighbourhood Plan.

11.6 Plump tree with ash-die back

Cllr Winning has been in contact with Castle Howard, who own the Plump, to report the tree with ash-die back. The Castle Howard Forestry Manager has agreed to make an assessment of the tree.

12. Matters for inclusion on the next agenda

Terrington Neighbourhood Plan

Burial Authority Officer, Cemetery Committee or Deputy Authority Officer.

13. Date and time of next meeting – 9 January 2022 at 7.30pm

The meeting closed at 22.02 hrs