

Terrington Parish Council with Wiganthorpe and Ganthorpe
Agenda for a Council meeting to be held on Monday 14 March 2022
at 7:30pm in Terrington Village Hall

1. Attendance and Apologies

2. To confirm the minutes of the Council meeting held on

2.1 10 January 2022

2.2 and the extraordinary meeting on 7 February 2022

3. Declarations of interest

4. Finance

4.1 To receive a list of payments against approved expenditure made since the last meeting, as follows:

£238.09 on 13-01-2022 for Grit bins (expenditure approved by Minute 26-07-2021/5)

£210.24 on 13-01-2022 for Grit/salt for grit bins (expenditure approved by Minute 13-09-2021/5.1 and Authorisation slip 21-22/01)

On 13-01-2022 PAYE payment to HMRC in respect of Clerk's fee (contract approved by Minute 06-09-2021/2)

4.2 To authorise expenditure of £8.10 for Village Hall hire for an Extraordinary Parish Council meeting on 7 February 2022.

4.3 To authorise payment of the following invoice:

£16.20 for Village Hall hire for January and February 2022 meetings (January expenditure approved by Minute 8/11/2021-4.8iii)

4.4 To note that the petty cash float of £8.46 was paid into the Parish Council bank account on 14/01/2022.

4.5 To note an increase in staff salary of 1.75% backdated to 1 April 2021.

4.6 To receive a statement of receipts and payments to date under each budget head (see Appendix 1).

4.7 To approve the budget for Financial Year 2022-23 (See Appendix 2).

4.8 To authorise the following items of expenditure:

4.8.1 £12.50 for a solar light for the defibrillator

4.8.2 Clerk's salary for the Financial Year 2022-23 as agreed in the contract of September 2021

4.8.3 Hire of the Village Hall for Council meetings in May, July, September, November 2022, January and March 2023, total cost up to £70

4.8.4 YLCA membership from 1 April 2022 at up to £230

4.8.5 Village and cemetery grass cutting in 2022 at £2220 including VAT as agreed in the 3-year contract for 2021-23

4.8.6 Verge grass cutting in 2022 at up to £200

4.8.7 Cemetery waste collection for 2022-23 at up to £45

4.8.8 EON Direct Debit for defibrillator electricity for 2022-23 (cost for 2020-21 was £101.70).

5. Planning Applications

To report on Planning Applications received for comment since the last Council meeting.

The Council raised no objections to the following Planning Applications

5.1 Planning 22/00088/HOUSE Extension, 25 South Back Lane

5.2 Planning 22/00165/CAT Tree pruning, Chantry Cottage

5.2 Planning 22/00199/HOUSE, Extension, Beechcroft , New Road

6. Update following the Extraordinary Council meeting on 7 February 2022

6.1 Queen's Platinum Jubilee village beacon and celebrations

At the above meeting, the Council agreed to explore how the village might be able to participate in the Queen's Platinum Jubilee - Village Beacon and celebrations.

To receive an update on progress.

6.2 Right of Way

At the above meeting the Council agreed to prepare and submit an application for a Definitive Map Modification Order in respect of the unadopted section of South Back Lane east.

To receive an update and decide if sufficient evidence has now been submitted to the Council to support an application to North Yorkshire County Council for a Definitive Map Modification Order.

7. Road Safety

7.1 "20's Plenty" speed zone campaign.

"20's Plenty" is group campaigning for a 20 mph default speed limit in villages in North Yorkshire and appears to be gaining momentum. 102 Parishes now support '20s Plenty' in North Yorkshire including 7 Town Councils. Sheriff Hutton, Amotherby, Swinton, Appleton le Street and Malton have indicated their support.

For discussion on whether to follow up on this initiative.

7.2 Speeding on North Back Lane – Following the complaint received by the Council about the excessive speed of some drivers using North Back Lane and the safety implications it has for pedestrians and particularly, school children the Council agreed to revisit this matter.

To discuss whether to design and employ suitable signage to encourage responsible driving.

7.3 Parking on North & South Back Lanes –

To consider the use of ‘do not drive/park on grass’ signage to discourage parking on the grass verges.

7.4 New Road – the recent resurfacing left a significant and potentially dangerous drop at the edge of this single track road, making moving off the road hazardous when confronted by oncoming traffic. Some work has been done to fill the drop with stone and soil. The Council to consider if more work needs to be done.

8. Updates and consideration of further action on new and ongoing issues

8.1 Parish Council Elections – Thursday 5 May 2022.

To explain the procedure -

- i) Outline of the current position following only a 3 year not 4 year term.
- ii) Nominations for Councillor positions open – 29th March.
- iii) Nominations must be submitted by 4pm Tues 5th April.

8.2 Village Signs – There are a number of signs displayed in and around the village. The Council to consider the appropriate use of signs across the Parish. (see also 8.3)

8.3 Terrington Primary School Banner. Correspondence has been received from the Primary School who wish to advertise the school and nursery. The School has enquired about the possibility of placing a board or banner in the village to attract the attention of passing traffic. To consider the request.

8.4 Bridge over Sawmill Beck – to consider the responses received by Jane Hanstock from NYCC regarding the bridge design, costing and timing involved to enable this popular footpath to fully reopen.

8.5 Defibrillator Training – To note that a training course on the use of the defibrillator will be held on Tuesday 22 March at 7pm and possibly again in the afternoon of 24 March in the Village Hall.

8.6 Litter Picking Day – The Council to discuss and propose that 26 March 2022 should be a litter picking day.

8.7 Cemetery – To note that information on the Terrington Burial Ground can be found on the Council website with an update on Burial Authority Charges.

8.8 Emergency planning. To consider the need for an emergency or business continuity plan.

8.9 Ryedale District Council Planning Review – To note that leaflets about the Consultation on Submitted Sites in Terrington were delivered to residents living close to the proposed sites.

9. Correspondence

9.1 To note - St Peters School Scout orienteering event – Sat 18th June 2022. 9am -8pm with a local checking station at the Village Hall.

10. Matters for inclusion on next agenda

11. Date and time of next meeting. Monday 9 May 2022 meeting

Kerr Wilson (Clerk to the Council)

March 2022

Appendix 1

Statement of Receipts and Payments for financial year 2021-22

Statement date: 7/3/2022

	<i>Budget (£)</i>	<i>To date (£)</i>	<i>Projected year end (£)</i>	
RECEIPTS				
Parish precept	3180.00	3180.00	3180.00	
Burial fees	950.00	800.00	800.00	(1)
Grass cutting - NYCC contribution	333.97	333.97	333.97	
VAT refund for 2020-21	445.00	481.46	481.46	
VAT refund for 2021-22	0.00	0.00	563.78	(2)
Wayleave payment	12.65	12.65	12.65	
Yorkshire Water donation	0.00	2000.00	2000.00	(3)
Web hosting contribution	0.00	32.85	32.85	
Total receipts	4921.62	6840.93	7404.71	
PAYMENTS				
Clerk's fee	1200.00	290.56	550.56	(4)
YLCA membership	215.00	211.00	211.00	
Insurance	139.26	140.60	140.60	
Grass cutting – village	2220.00	2220.00	2220.00	
Grass cutting - road verges	250.00	0.00	250.00	
Village Hall hire	54.00	50.40	77.40	
Defibrillator costs	110.00	506.03	506.03	(5)
Cemetery waste collection	40.00	38.00	38.00	
Minor purchases	100.00	32.97	32.97	
Contingency	600.00	566.23	566.23	
Total payments	4928.26	4055.79	4592.79	
Surplus	-6.64	2785.14	2811.92	
Opening balance brought forward	5342.16	5342.16	5342.16	
Closing balance carried forward	5335.52	8127.30	8154.08	

Notes

- (1) Burial fees so far lower than budgeted.
- (2) VAT refund to be included in the current year rather than in the following year.
- (3) Unexpected Yorkshire Water donation following disruptive road works.
- (4) Clerk's fee only for about 7 months so much less than budgeted.
- (5) New pads and new battery needed for defibrillator.

Bank Reconciliation at 7/3/2022

Bank balance	£8127.30
Plus petty cash	£0.00
Plus uncleared receipts	£0.00
Minus unrepresented payments	£0.00
Closing balance	£8,127.30

Appendix 2

Budget for Financial year 2022-23

	£.p
RECEIPTS	
Parish precept	3419.00
Burial fees	850.00
Grass cutting - NYCC contribution	333.97
VAT refund this financial year	520.00
Wayleave payment	12.65
Website contribution	0.00
A. Total receipts	5135.62
PAYMENTS	
Clerk's fee including income tax	1060.00
YLCA membership	230.00
Insurance	170.00
Grass cutting - village	2220.00
Grass cutting - road verges	220.00
Village Hall hire	70.00
Defibrillator costs	200.00
Cemetery waste collection	45.00
Consumables	70.00
Maintenance of open spaces	400.00
Cemetery maintenance	400.00
Training & development	50.00
B. Total payments	5135.00
C. Surplus (= A - B)	0.62