TERRINGTON PARISH COUNCIL

Agenda for the Parish Council meeting to be held on Monday 14 September 2026 at 7.00 pm in Terrington Village Hall

Pre-meeting public participation (to include comments relating to parking and wild fires).

1. **Attendance and apologies.**

2. **Declaration of interests.**

3. **To confirm the minutes of the meeting of Terrington Parish Council held on 29 June 2026.**

4. **Finance.**

4.1 To note the following receipt:

£394.62 from North Yorkshire Council as grass-cutting contribution.

4.2 To note the following payments against approved expenditure:

Clerk salary & income tax for April-June 2026 (authorisation: 9-3-2026 Minute 4.10.1);

£187.00 to Kathryn Corlett for NP work (authorisation: 19-1-2026 Minute 4.4);

£21.60 to Terrington Village Hall for hire of room for May & June Council meetings (authorisation: 9-3-2026 Minute 4.10.6);

£75.00 to S Chapman for NP work (authorised by Chairman and Clerk by Form 26-27/1).

4.3 To receive a statement of receipts and payments to date for the current Financial Year under each budget head (to follow).

4.4 To approve expenditure of £95.08 for items purchased for the Terrington Task Force (29 August). Polystyrene Sheet, 2 pvc downpipes, support brackets and gutter stop-end and assorted sand paper.

4.5 To approve the revised pay award accepted Nationally and to agree that the increase in pay be back-dated to the start of the review period 1st April 2026.

4.6 Proposed amendment to Financial Regulation 4.4 that reads

Unspent budgets for completed projects shall not be carried forward to a subsequent year. Unspent funds for partially completed projects may only be carried forward by placing them in an earmarked reserve with the formal approval of the council.

It is proposed that Reg 4.4 is amended to read-

4.4i Funds for approved expenditure on the purchase of goods, services or works not started, not completed or not paid for by the end of the financial year shall at that point be moved into an earmarked reserve fund, with the authorisation to spend extended until

completion or until the end of the next financial year whichever is sooner, at which time any unused funds shall be moved into general reserves and the authorisation to spend shall be cancelled, unless extended by a resolution of the Council.

4.4ii At the end of the financial year all unused budgetary provision shall be returned to general reserves except as set out in 4.4i.

Motion: That the Council amends Financial Reg 4.4 to read as set out above in 4.4i and 4.4ii.

5. **Data protection training**. Councillors and staff to confirm that they have completed the training modules on Data Protection.

6. **Draft data retention and disposal policy.** The Council to discuss and, if agreed, adopt the draft policy.

   Motion: That the Council adopt the draft data retention and disposal policy.

7. **Data Protection. Record of processing activities**. The Council to agree a process for recording what categories of personal data the Parish Council holds. (Paper attached)

8. **Terrington Parish Neighbourhood Plan** – To receive a progress report.

9. **Condition of trees in the Cemetery.** The Council to consider engaging the services of an arborist to report on the condition of the trees in the cemetery

10. **Roadside reflective safety bollards** - To consider the need to replace two existing plastic bollards outside Terrington Village Hall that are no longer serviceable

11. **Parking** - The Council to discuss the concerns expressed with parking in the village in particular to look at highly popular events and a workable way of trying to ensure that Main Street, at least, remains passable by safety and emergency vehicles.

12. **Wild fires** - The Council to discuss the concerns raised with the potential for wild fires.

13. **Village footpaths** – The Council to discuss the condition of pedestrian footpaths in Terrington.

14. **Planning applications.** -To note the Council does not object to the following planning applications -

    ZE26/00562/CAT: Crown reduction up to 2m to reshape the canopy and removal of branch from Cherry Tree at The Mount, Main Street, Terrington.

    ZE26/00582/CAT: Removal of tree *Chamaecyparis Lawsonia* at Lavender Fields, Main Street, Terrington.

ZE26/00510/73A Removal of condition 03 of planning approval 18/01370/FUL dated 13.02.2019 to allow for the removal of the local needs occupancy clause at Tyverington House, North Back Lane, Terrington.

The Council to consider if it has any observations to make on the following application –

ZE26/00367/FUL: Replacement of Romani wagon for tourism cabin and replacement siting of bell tent with a bespoke sauna at Rose Cottage Farm, New Road, Terrington.

15. **Planning Restriction Methods** - the use of the Article 4 Direction. - A recent 'scare' came from NYC suggesting an Article 4 Direction applied to properties in our village centre Conservation Area. The Chair will provide a brief explanation of what that means under Article 4 of the General Permitted Development Order.

16. **Dark Skies.** The Council to note that North Yorkshire Council has confirmed that it will supply 2 dark skies friendly rectangular signs. It is possible that the cost of the signs will be covered by HHNL.

17. **Howardian Hills National Landscape** – The Council to note that HHNL has confirmed receipt of Terrington Parish Council's expression of interest in the 'Greening Initiative'

18. **Matters for inclusion on next agenda.**

19. **Date of next meeting** – 9 November 2026.