

Terrington Parish Council

Agenda for the Parish Council meeting to be held on Monday 9 March 2026 at 7:00pm in Terrington Village Hall

Pre-meeting public participation including talk from Duncan Leckie (Castle Howard).

- 1. Attendance and apologies.**
- 2. Declaration of interests**
- 3. To confirm the minutes of the meeting of Terrington Parish Council held on 19 January 2026.**
- 4. Finance**
 - 4.1 To note the following payments against approved expenditure:
 - £10.80 for the hire of the Wimbush room for the Parish Council meeting in November 2025 (authorisation: 10-3-25 Minute 4.7.5);
 - £269.50 plus VAT for the purchase of grit for the village grit-bins (authorisation: 19-1-2026 Minute 4.5);
 - £48.00 plus VAT for annual subscription to Parish Online (authorisation: by Chairman & Clerk on form 25-26/01 on 13-1-2026).
 - 4.2 To note the following receipts:
 - Burial fees of £19 £340 and £340.
 - 4.3 To receive a statement of receipts and payments to date in the Financial Year 2025-26 under each budget head.
 - 4.4 To authorise expenditure of £32.97 plus VAT for registration of the domain name terringtonpc.co.uk with Hostinger for 3 years to 16 March 2029 to be funded from general reserves.
 - 4.5 To authorise expenditure of £52.00 for Cemetery waste collection for 2026.
 - 4.6 To authorise expenditure for the purchase of new pads for the defibrillator not exceeding £100 inc VAT and delivery
 - 4.7 To appoint an internal auditor of the accounts for the Financial Year 2025-26.
 - 4.8 To set the Earmarked fund for the upgrade and restoration of the cemetery to £2000.00 as agreed on 8 November 2021 Minute 4.12.
 - 4.9 To approve the budget for Financial Year 2026-27.
 - 4.10 To authorise the following items of expenditure in Financial Year 2026-27:
 - 4.10.1 Clerk's salary for the Financial Year 2026-27 as agreed in the contract of September 2021.
 - 4.10.2 RFO and webmaster's salary for the Financial Year 2026-27 as agreed on 11 August 2025 Minute 5.
 - 4.10.3 Yorkshire Local Councils Associations membership from 1 April 2026 up to £253.70.

- 4.10.4 Village and cemetery grass cutting in 2026 at £2000.00 plus VAT.
- 4.10.5 Verge grass cutting in 2026 up to £200.00 plus VAT.
- 4.10.6 Hire of Terrington Village Hall for all Parish Council meetings and Parish meetings during Financial Year 2026-27 up to £150.00.
- 4.10.7 EON Direct Debit for defibrillator electricity for 2026-27.
- 4.10.8 Cemetery waste collection for 2027 up to £58.00.
- 4.10.9 Remuneration up to £200 for internal auditing of the 2025-26 accounts.

5. New Assertion 10 and GDPR compliance requirements

From 2025/26 all Parish Councils need to formally confirm, in the AGAR, that it meets certain standards around digital and data compliance. At the Council meeting on 19 January the Council confirmed that it was compliant in respect to i) Domain name, ii) Email addresses, iii) Website accessibility, iv) Website content, v) draft Information Technology Policy.

The Council is now asked to consider,

- 5.1 review and approve the draft Information Technology Policy (attached).
- 5.2 review and approve the Website Accessibility Statement (attached).
- 5.3 review and approve the draft Data Protection policy (attached).
- 5.4 if the Parish Council should be registered with the Information Commissioner's Office (ICO).
- 5.5 what staff and councillor data protection training is necessary.

Motion: That the Council approve the documentation listed at 5.1 – 5.3 in compliance with Assertion 10 and GDPR and specify what action should be taken to address 5.4 and 5.5.

6. Notice of Vacancy for Parish Councillor.

The 'Notice of vacancy for a Parish Councillor' closed on 19 February 2026. North Yorkshire Council has received insufficient requests from electors for an election to fill the vacancy hence the Parish Council must, as soon as practicable, co-opt a duly qualified person to fill the vacancy. An advert for a Councillor was posted on Monday 2 March 2026.

The Council is invited to consider any applications the Clerk has received to date.

7. Terrington Parish Neighbourhood Plan.

The Council to note the Examiner has produced his final report of the examination of the Terrington Neighbourhood Plan. To receive an update.

- 8. Dark Skies signs** – the Dark Skies officer has confirmed that rectangular signs can be made available. The Council has asked to be advised of the cost of two signs.
- 9. Flooding at Little Terrington** – To receive an update. The Parish Council has written to NYC Highways asking for a site-meeting to discuss the road flooding at Little Terrington. A date for the site-meeting has been arranged for 3rd March 2026.
- 10. Planning applications – None**
- 11. Terrington Annual Litter Picking** - Sat 28th March and/or 4 April have been suggested as possible dates.
- 12. Matters for inclusion on next agenda.**
- 13. Date of next meeting – 11 May 2026**

**TERRINGTON PARISH COUNCIL
STATEMENT OF YEAR TO DATE RECEIPTS AND PAYMENTS**

**Financial year: 2025-26
Statement date : 2/3/2026**

	<i>To date</i>	<i>VAT</i>	<i>Budget</i>
	<i>excl VAT</i>		<i>excl VAT</i>
RECEIPTS			
Parish precept	4300.00		4300.00
Burial fees	4655.00		2000.00
Grass cutting - NYC contribution	381.64		357.81
Building Society interest	251.48		150.00
Wayleave payment	12.65		12.65
VAT refund for last year		400.90	
VAT refund for this year		89.80	
R. Total receipts	<u>9600.77</u>	<u>490.70</u>	
PAYMENTS			
Clerk's salary	933.66		1270.00
Burial Authority Officer's salary	0.00		600.00
Village Hall hire	61.20		150.00
YLCA membership	236.00		245.00
Insurance	214.00		250.00
Training & development	0.00		50.00
Internal audit	150.00		150.00
Cemetery waste collection	49.00		55.00
Grass cutting - village	2000.00	400.00	2000.00
Grass cutting - road verges	75.00	15.00	200.00
Defibrillator running costs	212.79	10.64	300.00
Defibrillator cabinet	449.00	89.80	0.00
Consumables	0.00		100.00
Maintenance of open spaces	387.53	77.50	300.00
Maintenance of cemetery	0.00		300.00
Neighbourhood Plan Steering Group	48.00	9.60	250.00
NP Repayment of unspent grant money	353.20		
VE day commemoration (general reserves)	100.00		
Cemetery wall (cemetery reserve fund)	390.00		
P. Total payments	<u>5659.38</u>	<u>602.54</u>	
Surplus (= R - P)	3941.39	-111.84	

NET BALANCES	
Total receipts incl VAT refund	10091.47
Total payments incl VAT	6261.92
Overall surplus	3829.55
Opening balance brought forward	15993.09
Closing balance carried forward	19822.64

RESERVES	
General reserves	17754.55
<i>Earmarked reserves</i>	
Burial Ground fund	68.09
Tree fund	1500.00
Defibrillator fund	500.00
Total Earmarked reserves	2068.09
Total reserves	19822.64

BANK RECONCILIATION at 02/03/2026	
Balance on bank statements	
Barclays Bank	6676.81
Cambridge Building Society	13145.83
Plus petty cash	0.00
Plus uncleared receipts	0.00
Minus unrepresented payments	0.00
Net balance	19822.64

**Terrington Parish Council
Draft Budget for 2026-27**

	2026-27 Draft Budget £ (ex VAT)
Income	
Precept	4472.00
Burial fees	2200.00
Grass cutting - NYC contribution	381.64
Wayleave payment	12.65
Interest on savings account	200.00
Total income	7266.29
Expenditure	
Clerk's salary	1294.68
YLCA membership	253.70
Insurance	278.20
Grass cutting - village	2000.00
Grass cutting - road verges	200.00
Village Hall hire	150.00
Defibrillator costs	350.00
Cemetery waste collection	60.00
Consumables	100.00
Maintenance of open spaces	300.00
Maintenance of cemetery	300.00
Training & development	100.00
Internal audit	200.00
Neighbourhood Plan Steering Group	250.00
Burial Authority Officer's salary	624.00
RFO & web master salary	676.00
Elections	100.00
Total expenditure	7236.58
Surplus	29.71