

## **Terrington Parish Council**

### **Agenda for the Annual Parish Council meeting to be held on Monday 19 May at 7:00pm in Terrington Village Hall**

#### **1. Election and declaration of acceptance of office.**

##### **1.1 Election of Chairman**

#### **2. Attendance and apologies.**

#### **3. To confirm the minutes of the meeting of Terrington Parish Council held on Monday 10 March 2025.**

#### **4. Declaration of interests**

#### **5. Finance**

##### **Appointment of a Responsible Finance Officer (RFO).**

**Motion:** To consider appointing a Responsible Finance Officer and web master with a remuneration of £600 pa (approved by the Parish Council on 10 March 2025).

##### **5.1 To note the following receipts:**

£4300.00 Parish Precept for 2025-26 from North Yorkshire Council

##### **5.2 To note the following payments against approved expenditure:**

£449.00 + VAT to Cllr W Winning for a defibrillator cabinet (expenditure authorised on 20-1-2025 Minute 6.1).

£236.00 for annual membership from 1-4-2025 of Yorkshire Local Councils Associations (expenditure authorised on 10-3-2025 Minute 4.7.2).

£49.00 to Cllr W Winning for annual subscription for cemetery green waste collection (expenditure authorised on 10-3-2025 Minute 4.7.7).

£10.80 to Terrington Village Hall for the hire of the Wimbush Room for the March 2025 Parish Council Meeting (expenditure authorised on 10-3-2025 Minute 4.7.5).

##### **5.3 To receive a final statement of receipts and payments for the Financial Year 2024-25 under each budget head (to follow).**

##### **5.4 To certify, given that total receipts and total payments are both less than £25,000, that Terrington Parish Council is exempt from external audit for the financial year 2024-25.**

##### **5.5 To receive and note the Annual Internal Audit Report for 2024-25 (page 4 of the AGAR, to follow).**

##### **5.6 To thank Mike Blunt for carrying out the annual audit and to note that a donation of £150 to the church fabric fund will be made in lieu of payment to the auditor (expenditure authorised 10-3-2024 Minute 4.7.8).**

- 5.7 To approve the Annual Governance Statement for 2024-25 (page 5 of the AGAR, to follow).
- 5.8 To approve the Accounting Statements for 2024-25 (page 6 of the AGAR, to follow).
- 5.9 To set the period of 30 working days for the exercise of public rights to begin on Tuesday 3 June 2025 and end on Monday 14 July 2025.
- 5.10 To agree that, in accordance with the relevant Accounts and Audit Regulations and the Transparency Code for Smaller Authorities, Terrington Parish Council will publish the following documents on its website:
  - Certificate of Exemption for 2024-25
  - Annual Internal Audit Report for 2024-25
  - Annual Governance Statement for 2024-25
  - Accounting Statements for 2024-25
  - Analysis of variances for 2024-25
  - Bank Reconciliation at 31 March 2025
  - Notice of the period for the exercise of public rights
  - List of items of expenditure above £100 during 2024-25
  - List of public land and building assets at 31 March 2025
- 5.11 To authorise payment of £214.00 to Zurich Municipal for annual insurance from 1 June 2025 (see Policies section of TPC website for current policy document and schedule).

## **6. Our Community First Responders**

To note that Terrington Parish now has a Community First Responder (CFR).

The CFR is a partnership with local communities set up by NHS Yorkshire Ambulance Service. Authorised volunteers are trained to provide life-saving treatment to patients in the vital first few minutes of an emergency until the ambulance crew arrives.

## **7. Terrington Parish Neighbourhood Plan – To receive an update on the work of the Neighbourhood Plan Group**

## **8. North Yorkshire Local Plan – To receive an update**

## **9. Children’s Playground Project – To receive an update**

## **10. Matters for inclusion on next agenda**

## **11. Date of next meeting - to be confirmed**