

Terrington Parish Council

Agenda for the Parish Council meeting to be held on Monday 10 March 2025 at 7:00pm in Terrington Village Hall

1. Attendance and Apologies

2. Declarations of interest

3. To confirm the minutes of the

Terrington Parish Council meeting held on 20 January 2025.

4. Finance

4.1 To note the following payments against approved expenditure:

£18.00 for the hire of the Wimbush room for Parish Council meetings in November and December 2024

Clerk's salary for October 2024 to January 2025

4.2 To note the following receipts:

£336.19 interest from Cambridge Building Society

£315.00 for Exclusive Right of Burial

4.3 To receive a statement of receipts and payments to date in the Financial Year 2024-25 under each budget head (Appendix 1)

4.4 To approve the virement of £500.00 from budget heading NP2/7 Materials for Reg 14 consultation to budget heading NP2/5 Professional document design, thus increasing the NP2/5 budget to £1400.00, and to authorise expenditure under NP2/5 up to this amount.

4.5 To appoint an internal auditor of the accounts for the Financial Year 2024-25.

4.6 To approve the budget for Financial Year 2025-26 (unchanged from the draft budget agreed at the November 2024 meeting) (Appendix 2)

4.7 To authorise the following items of expenditure in Financial Year 2025-26:

4.7.1 Clerk's salary for the Financial Year 2025-26 as agreed in the contract of September 2021.

4.7.2 Yorkshire Local Councils Associations membership from 1 April 2025 up to £245.00.

4.7.3 Village and cemetery grass cutting in 2025 at £2000.00 plus VAT.

4.7.4 Verge grass cutting in 2025 up to £200.00 plus VAT.

4.7.5 Hire of Terrington Village Hall for all Parish Council meetings and Parish meetings during Financial Year 2025-26 up to £150.00.

4.7.6 EON Direct Debit for defibrillator electricity for 2025-26.

4.7.7 Cemetery waste collection for 2025-26 up to £55.00.

4.7.8 Remuneration or donation in lieu of remuneration up to £150 for internal auditing of the 2024-25 accounts.

5. The Parish Council to consider the following applications being made for financial support -

VE Day -Terrington Village will be joining in the national VE commemoration on 8 May 2025. A special event will be held at the Village Hall on 8 May 2025. The Council has been asked to make a financial contribution towards the cost of decorating the hall, the field and lighting the beacon. A contribution of £100 has been suggested.

Motion 5.1 – That the Parish Council consider contributing £100 towards the cost of the VE event. As this is an unbudgeted item any contribution would have to be agreed and funded from general reserves.

Proposer

Village Hall Children’s Play Area – It has been brought to the attention of the Council that the children’s playground at the village hall is showing signs of wear and tear and requires refurbishment. The Council has been asked to make a financial contribution towards the cost of refurbishing the children’s play area at the Village Hall.

Motion 5.2 – That the Parish Council consider contributing towards the cost of refurbishing the children’s play area at the Village Hall, and if so, agree the amount of the contribution. As this is an unbudgeted item any contribution would have to be agreed and funded from general reserves.

Proposer

6. Planning applications

To note -

6.1 ZE25/00138/CAT, The Bungalow, Terrington, Tree work. – No objection

6.2 ZE25/02220/LBC, The Cottage, Terrington, Windows, roof, chimney – No objection

6.3 ZE25/00215/CAT, Roselea Cottage, Terrington, Fell trees. Closing date 13 March.

The Council is invited to consider whether it wishes to submit comments on planning application 6.3.

7. Terrington Parish Neighbourhood Plan - To Council to receive an update and the final version of the Terrington Pre-submission Consultation Neighbourhood Plan for submission to North Yorkshire Council (circulated 3 March 2025).

Motion 7.1 The Parish Council, as the qualifying body, is asked to agree that the Terrington Pre-submission Consultation Neighbourhood Plan be formally submitted to North Yorkshire Council. (Proposed Cllr Kendrick).

8. Cemetery

Review of cemetery charges – Cemetery fees are reviewed regularly.

The Burial Authority recommends that a new fee is introduced for reserving a plot next to a close relative. The Burial Authority proposes that this is set for a resident at £10 and non-resident at £25.

Motion 8.1 - The Council is asked to approve the introduction of a fee for reserving a plot next to a close relative, to be set at £10 for a resident and £25 for a non-resident. (Proposed Cllr Winning)

Proposed cemetery charges with affect from the 1st of April 2025.

The Burial Authority recommends that the current cemetery fees are increased by 4% in line with inflation. Fees below £100 remain unchanged. (Appendix 3)

Motion 8.2 - The Council is asked to approve increasing the cemetery fees by about 4% as set out in the attached table. (Proposed Cllr Winning)

9. **Dark Skies** – To note that Terrington has now been designated as a Dark Skies Friendly Village.
10. **Highways issues** – To receive an update on the request to have hazard centre white line markings at the junction of Main Street, North Back Lane and New Road.
11. **Litter Picking** – A litter picking day has been arranged for Saturday 22nd (or 29th March). All those willing to help are asked to meet at 10am at Terrington Stores.
12. **Agenda items for next meeting.**
13. **Date of next Parish Council meeting.** – Monday 12 May 2025

**TERRINGTON PARISH COUNCIL
STATEMENT OF YEAR TO DATE RECEIPTS AND PAYMENTS**

Financial year: 2024-25

Statement date: 3/2/2025

	<i>To date</i>	<i>VAT</i>	<i>Budget</i>
RECEIPTS	<i>excl VAT</i>		<i>excl VAT</i>
Parish precept	4133.91		4133.91
Burial fees	2717.50		1800.00
Grass cutting - NYC contribution	381.64		333.97
Building Society interest	336.19		200.00
Wayleave payment	12.65		12.65
Website contribution from TArts	40.00		0.00
Swifts & Friends Howardian Hills Grant	1624.58		
NY Councillor Locality Budget Grant	500.00		
Swifts & Friends Underwriting	1065.58		
VAT refund for last year		213.54	
VAT refund for this year		117.77	
Neighbourhood Plan grant	4595.00		
R. Total receipts	15407.05	331.31	
PAYMENTS			
Clerk's salary	1005.20		1229.35
Burial Authority Officer's salary	0.00		750.00
Village Hall hire	68.40		129.60
YLCA membership	227.00		237.60
Insurance	214.00		231.84
Training & development	0.00		50.00
Internal audit	100.00		100.00
Cemetery waste collection	42.00		49.50
Grass cutting - village	2000.00	400.00	2312.50
Grass cutting - road verges	0.00		175.00
Defibrillator costs	188.38	9.42	250.00
Consumables	0.00		100.00
Maintenance of open spaces	43.47	0.90	300.00
Maintenance of cemetery	0.00		300.00
NP Steering Group (from TPC funds)	93.36	9.60	250.00
NP Village Hall hire (from grant money)	86.75		
NP Repayment of unspent grant money	395.35		
NP2 Professional document design	700.00		900.00
NP2 Consultation events	50.40		100.00
NP2 Materials for Reg 14 consultation	666.40		1370.00
Swifts and Friends boxes	493.75	98.75	
Swifts and Friends installation of boxes	1112.50		
S&F Underwriting repayment	1595.08		

P. Total payments	9082.04	518.67
Surplus (= R - P)	6325.01	-187.36

NET BALANCES	
Total receipts incl VAT refund	15738.36
Total payments incl VAT	9600.71
Overall surplus	6137.65
Opening balance brought forward	12892.28
Closing balance carried forward	19029.93

RESERVES	
General reserves	13393.64
<i>Earmarked reserves</i>	
Burial Ground fund	458.09
Tree fund	1500.00
Defibrillator fund	500.00
NP grant	3178.20
Total Earmarked reserves	5636.29
Total reserves	19029.93

BANK RECONCILIATION at	03/03/2025
Balance on bank statements	
Barclays Bank	6135.58
Cambridge Building Society	12894.35
Plus petty cash	0.00
Plus uncleared receipts	0.00
Minus unrepresented payments	0.00
Net balance	19029.93

**Terrington Parish Council
Proposed Budget for 2025-26**

	£ (ex VAT)
Income	
Precept	4300.00
Burial fees	2000.00
Grass cutting - NYC contribution	357.81
Wayleave payment	12.65
Interest on savings account	150.00
Total income	6820.46
Expenditure	
Clerk's salary	1270.00
YLCA membership	245.00
Insurance	250.00
Grass cutting - village	2000.00
Grass cutting - road verges	200.00
Village Hall hire	150.00
Defibrillator costs	300.00
Cemetery waste collection	55.00
Consumables	100.00
Maintenance of open spaces	300.00
Maintenance of cemetery	300.00
Training & development	50.00
Internal audit	150.00
Neighbourhood Plan Steering Group	250.00
Burial Authority Officer's salary	600.00
RFO & web master salary	600.00
Total expenditure	6820.00
Surplus	0.46

Terrington Parish Council
Proposed Cemetery Charges with effect from 1 April 2025

	<i>Resident</i>	<i>Non-resident</i>
	£	£
Exclusive Right of Burial		
Plot for a coffin	325.00	812.50
Plot for ashes	155.00	387.50
Permission for a burial (in addition to the purchase of Exclusive Right)		
Coffin – on first use of plot	405.00	1012.50
Coffin – on subsequent use of plot	340.00	850.00
Ashes - on first use of plot	205.00	512.50
Ashes – on subsequent use of plot	175.00	437.50
Permission to erect memorial stones & plaques		
Grave headstone	180.00	450.00
Ashes memorial stone - height 450mm and over	180.00	450.50
Ashes memorial stone - height under 450mm	135.00	337.50
Ashes wall plaque	85.00	212.50
Other charges		
Transfer of Exclusive Right of Burial	60.00	150.00
Replacement Deed of Grant	120.00	300.00
Permission for additional inscription on existing memorial	60.00	150.00
Permission for replacement gravestone, memorial stone or plaque	60.00	150.00
Search of the burial records	60.00	150.00
Reservation fee for plot next to close relative	10.00	25.00

The charges are reviewed regularly and are subject to change without notice.
The land remains in the ownership of Terrington Parish Council and the charges do not convey right of ownership of the land.

Payment methods:

By Cheque: Payable to: **Terrington Parish Council**
Or by BACS: **Terrington, Wiganthorpe & Ganthorpe Parish Council**
Account No: 90000221
Sort Code: 20 - 67 - 75