Terrington Parish Council

Agenda for the Parish Council meeting to be held on Monday 9 September 2024 at 7:00pm in Terrington Village Hall

1. **Attendance and Apologies**

2. **Declarations of interest**

3. **To confirm the minutes**

   Meeting of Terrington Parish Council held on Monday 8 July 2024.

4. **Finance**

   4.1 To note the following receipt since the last Parish Council meeting on 08-07-2024: Neighbourhood Planning Grant of £4595.00 from Groundwork UK to finance activities taking place during the period 31/07/2024 to 31/03/2025 with unspent funds to be returned to Groundwork UK.

   4.2 To note the following payments against approved expenditure since the last Parish Council meeting on 08-07-2024:

   £7.20 to Terrington Village Hall for hire of the Wimbush Room for the Extraordinary Parish Council meeting on 22-05-24 (authorisation: 11-03-24 Minute 4.11.5).

   £39.00 for timber for repairs to railings in Stores Lane and £5.37 including £0.90 VAT for bin labels to Cllr Winning (authorisation: 08-07-24 Minute 4.4).

   4.3 To receive a statement of payments and receipts in the current financial year to date by budget heading (attached).

   4.4 To approve setting up an Earmarked Reserve of £4595.00 to fund activities specified in the Neighbourhood Planning Offer of Grant.

   4.5 To authorise expenditure from the Neighbourhood Planning Earmarked Reserve for activities taking place by 31/03/2025 under the following budget headings up to the sums specified in the Neighbourhood Planning Offer of Grant, as follows

   NP2/1   £600 for Miscellaneous neighbourhood planning matters
   NP2/2   £550 for Post Regulation 14
   NP2/3   £775 Submission
   NP2/4   £300 Post submission
   NP2/5   £900 Professional document design
   NP2/6   £100 Consultation events
   NP2/7   £1370 Materials for Reg 14 consultation

   4.6   To authorise expenditure of £220 on printing flyers and posters for Neighbourhood Plan Reg14, this being more than the total agreed by the Chairman and Clerk on 28-08-24 because of higher quality paper being used, and to allocate this expenditure to budget heading NP2/7: Materials for Reg 14 consultation.

5. **Terrington Parish Neighbourhood Plan**

   To receive an update on the work of the Neighbourhood Plan Group.

   The Neighbourhood Plan Group has produced a Draft Neighbourhood Plan and Design Codes and Guidance. The Council is asked to note that any comments it may wish to make on the Draft Neighbourhood Plan can be included as part of the Reg 14 consultation.

   The Design Codes and Guidance, which is a finalised document, is provided as part of the consultation process.

   5.1 Motion – The Parish Council is asked to approve the draft Neighbourhood Plan for the 6-week statutory Regulation 14 consultation commencing on 16th September, subject to minor changes by the Planning Group.

   (Motion proposed by Cllr Kendrick).

6. **Cemetery**

   To receive an update from the Burial Authority Officer on Cemetery issues.

   6.1 Motion - The Council is asked to consider using the first section of stone boundary wall inside the gate turning left, south, for memorial plaques where residents or former residents elect for the interment of their ashes to be elsewhere.

   (Motion proposed by Cllr Winning)

   6.2 Motion – The Council is asked to consider appointing a suitable contractor to rake out and repoint cracked, missing or worn mortar from the above-mentioned section of wall.

   (Motion proposed by Cllr Winning)

7. **Review of the Council's Standing Orders Section 3 'Meetings generally'.**

   The rules for the conduct of Council meetings are set out in Terrington Parish Council Standing Orders (amended 2024) in Section 3 and are published on the Council Website. The Council is invited to review Section 3 of Standing Orders. (Cllr Winning).

8. **Dark Skies -** Councillors are asked to report on what interest they have received from residents about the 'Dark Skies' initiative and to determine if the Council should give its support to progress to the next stage. (Cllr Lewis**)**

9. **Matters for inclusion on next agenda**

10. **Date of next meeting 11 November 2024**

   Kerr Wilson (Parish Clerk) 3 September 2024