

Terrington Parish Council with Wiganthorpe and Ganthorpe
Agenda for the Annual Parish Council meeting to be held on Monday 15 May
2023 at 7:00pm in Terrington Village Hall

- 1. Election of Chairman and declaration of acceptance of office**
- 2. Attendance and Apologies**
- 3. Election of Responsible Finance Officer (RFO)**
- 4. To confirm the minutes of the**
 - 5.1 Council meeting held on 22 March 2023
 - 5.2 Extraordinary Council meeting held on 3 April 2023
- 5. Declarations of interest**
- 6. Finance**
 - 6.1 To receive a statement of receipts and payments for the Financial Year 2022-23 under each budget head (attached).
 - 6.2 To note the following payments against approved expenditure made since 22-3-2023:
 - 23-3-2023: Clerk's salary (expenditure authorised on 14-03-22 Minute 4.8.2)
 - 23-3-2023: £38.70 to Terrington Village Hall for room hire for PC meetings on 16-1-2023 and 8-2-2023 (payment authorised 22-03-2023 Minute 4.7.2)
 - 23-3-2023: £162.00 including VAT for grass verge cutting to N Fargher (payment authorised 22-3-2023 Minute 4.7.4)
 - 6-4-2023: £216.00 to YLCA for annual membership from 1-4-2023 (expenditure authorised 22-03-2023 Minute 4.10.2)
 - 6-4-2023: £43.50 to NYC for garden waste collection at the Cemetery (expenditure authorised 22-3-2023 Minute 4.10.8)
 - 24-4-2023: £122.79 including VAT to npower for electricity supply to defibrillator (expenditure authorised 22-03-2023 Minute 4.10.7)
 - 3-5-2023: £29.70 to Terrington Village Hall for room hire for public meetings on 28-2-2023 and 16-3-2023 (expenditure authorised 22-3-2023 Minutes 4.6.4 and 4.6.5), and for parish council meetings on 22-3-2023 (expenditure authorised 14-3-2022 Minute 4.8.3) and on 4-4-2023 (expenditure authorised 22-3-2023 Minute 4.10.6)
 - 6.3 To note the following receipts since 22-3-2023:
 - 28-4-2023: £3863.47 from NYC as Parish Precept for 2023-24
 - 3-5-2023: £12.65 from Northern Powergrid as wayleave payment (due Nov 2022)
 - 6.4 To allow expenditure on annual insurance renewal from 1 June 2023 of up to £208, this being in excess of the budget provision of £175.
 - 6.5 To certify that, given that total receipts and total payments are both less than £25,000, Terrington Parish Council is exempt from external audit for the financial year 2022-23.
 - 6.6 To receive and note the Annual Internal Audit Report for 2022-23.
 - 6.7 To thank Mike Blunt for carrying out the internal audit.
 - 6.8 To authorise payment of the following:
 - £100 to the church fabric fund in lieu of payment for the internal audit (expenditure authorised 22-3-2023 Minute 4.10.9)
 - 6.9 To approve the Annual Governance Statement for 2022-23.

- 6.10 To approve the Accounting Statements for 2022-23.
- 6.11 To set the period of 30 working days for the exercise of public rights to begin on Monday 5 June 2023 and end on Friday 14 July 2023.
- 6.12 To agree that, in accordance with the relevant Accounts and Audit Regulations and the Transparency Code for Smaller Authorities, Terrington Parish Council will publish the following documents on its website:
- Certificate of Exemption for 2022-23
 - Annual Internal Audit Report for 2022-23
 - Annual Governance Statement for 2022-23
 - Accounting Statements for 2022-23
 - Analysis of variances for 2022-23
 - Bank Reconciliation at 31 March 2023
 - Notice of the period for the exercise of public rights
 - List of items of expenditure above £100 during 2022-23
 - List of public land and building assets at 31 March 2023

7. Verge Signs

At the Council meeting on 22 March 2023, Cllr Winning agreed to obtain prices for the purchase of suitable 'Please Do Not Drive On The Grass' verge signs. The Council is asked to approve the purchase of 15 such signs on aluminium, thin sheet, A4 size at a cost of £95.40.

- 8. Work on War Memorial** – To consider making a contribution to the cost of necessary repairs to the War Memorial in the Churchyard.

9. To review in accordance with Standing Orders

- 9.1 The delegation arrangements to committees, sub-committees, staff and other local authorities
- 9.2 Review of the terms of reference for committees
- 9.3 Review of inventory of land and other assets including buildings

10. Update on Neighbourhood Plan - Cllr Kendrick

11. Planning applications

- 9.1 23/00171/HOUSE – The Summit, First floor extension (amended)
- 9.2 22/01150/HOUSE 13 South Back Lane, Extension (amended)

12. Matters for inclusion on next agenda

13. Date and time of next meeting - 10 July 2023

Kerr Wilson (Clerk to the Council) 9 May 2023