

Terrington Parish Council with Wiganthorpe and Ganthorpe

Agenda for the Terrington Parish Council meeting on Monday 14 November 2022 at 7:30pm in Terrington Village Hall

- 1** Attendance and Apologies
- 2** Declarations of interest
- 3** To confirm the minutes of the Annual Parish Meeting held on 9 May 2022 (available on TPC website).

To confirm the minutes of the Council meeting held on 26 September 2022 (available on TPC website).
- 4 Finance**
 - 4.1** To receive a list of payments made since the last meeting as follows:
 - 4.1.1 On 27-9-2022, payment of £2220.00 including £370-00 VAT to R Goodwill for grass cutting (expenditure approved by Minute 4.8.5 on 14-3-2022)
 - 4.1.2 On 27-9-2022, payments to the Clerk and to HMRC in respect of the Clerk's salary for July-September 2022 (expenditure approved by Minute 4.8.2 on 14-3-2022)
 - 4.1.3 On 6-11-2022, payment of £8.10 to Terrington Village Hall for hire of the Wimbush room for the Parish Council meeting on 26-9-2022 (expenditure approved by Minute 4.8.3 on 14-3-2022)
 - 4.2** To receive a finance report including a statement of payments and receipts in the current financial year to date by budget heading and a bank reconciliation statement (see below).
 - 4.3** To note that Cllr Lewis has verified the bank reconciliation at 7-11-2022 and signed the bank reconciliation and the original bank statements as evidence of verification.
 - 4.4** To approve payment of £500.00 to North Yorkshire County Council as a contribution towards the cost of the installation of Sawmill Beck Bridge (expenditure approved by Minute 12.1 on 23-5-2022).
 - 4.5** To note an increase in staff salary of 9.2% backdated to 1 April 2022 and to approve an overspend of £9.32 on the Salary budget for 2022-23.
 - 4.6** To agree a draft budget for 2023-2024 and to set the level of the Parish Precept for 2023-24.
- 5 Burial Authority and Cemetery**
 - 5.1** Deferred from 26 Sept 2022 meeting - To consider, subject to any amendments agreed by the Council, approving the Terrington Cemetery Regulations and the following associated documents, Information for visitors, Cemetery Deed of Grant – burials, Cemetery Deed of Grant – ashes, Exclusive Right of Burial application form, Memorial application form and Request for burial and the Terrington Cemetery Regulations.

5.2 Deferred from 26 Sept 2022 meeting - To discuss the need for a cemetery committee as against the appointment of a deputy Burial Authority Officer. If the Council is in favour of a Cemetery Committee to formally propose the formation of a committee, its composition of 3 members and its remit.

6 **Rural Community Grant Scheme** – Update on possible applications for funding.

7 **Mailing List**

To consider setting up a voluntary mailing list to provide parishioners with Parish Council information - Update

8 **Village signs and grass verges**

8.1 To discuss the number and appropriateness of advertising signs around the village.

8.2 To consider the use of temporary signs to dissuade parking on grass verges.

9 **Terrington Local Plan**

To discuss the development of a local plan setting out planning policies and proposals for new development.

10 **Planning Applications** - considered since the last Parish Council Meeting

10.1 22/01140/HOUSE Beechcroft, Garden Office – no objection

10.2 22/01139/CAT Oak Barn, Prune trees – no objection

10.3 22/01150/HOUSE 13 South Back Lane, Extension – no objection

10.4 22/01169/CAT The Laurels, Fell holly tree – no objection

11 **Updates and information**

11.1 **Advice on kerb-side recycling** – Awaiting response from Ryedale District Council

11.2 **Discharges from Terrington Water Treatment Plant** – Awaiting response from Yorkshire Water.

11.3 **Sawmill Beck Bridge** – To note date for bridge opening – 25 November 2022. Cllr Mason has accepted the invitation to formally open the bridge.

11.4 **Definitive Map Modification Order** – the Council's application is in the 30-day informal consultation period that ends 24 November 2022.

11.4 **Submitted sites** - update

11.5 **Plump tree with Ash-die back** -update

12 Matters for inclusion on next agenda

13 **Date of next meeting – 9 January 2022.**

Statement of Receipts and Payments 01-04-2022 to 07-11-2022

& Bank reconciliation at 07-11-2022

	<i>Budget (£)</i>	<i>To 07-11-2022 (£)</i>
RECEIPTS		
Parish precept	3419.00	3419.00
Burial fees	850.00	675.00
Grass cutting - NYCC contribution	333.97	0.00
VAT refund	520.00	0.00
Wayleave payment	12.65	0.00
Total receipts	5135.62	4094.00
PAYMENTS		
Clerk's salary	1060.00	492.66
YLCA membership	230.00	214.00
Insurance	170.00	155.85
Grass cutting – village	2220.00	2220.00
Grass cutting - road verges	220.00	0.00
Village Hall hire	70.00	93.60
Defibrillator costs	200.00	66.66
Cemetery waste collection	45.00	38.00
Consumables	70.00	21.00
Maintenance of open spaces	400.00	18.20
Maintenance of cemetery	400.00	0.00
Training & development	50.00	37.50
Internal audit	0.00	100.00
Donation for bridge	0.00	0.00
Total payments	5135.00	3457.47
Surplus	0.62	636.53
Opening balance brought forward	8381.84	8381.84
Closing balance carried forward	8382.46	9018.37

Bank Reconciliation at 07/11/2022	
Bank balance	£9018.37
Plus petty cash	£0.00
Plus uncleared receipts	£0.00
Minus unrepresented payments	£0.00
Closing balance	£9018.37

Reserves at 07/11/2022	
General Reserves	£5018.37
Earmarked Reserves:	
Cemetery fund	£2000.00
Tree fund	£1500.00
Defibrillator fund	£500.00
Total Reserves	£9018.37