

**Agenda for the Terrington Parish Council meeting on  
Monday 26 September 2022 at 7:30pm in Terrington Village Hall**

Item	Title
<b>1</b>	<b>Attendance and Apologies</b>
<b>2</b>	<b>Declarations of interest</b>
<b>3</b>	<b>To confirm the minutes of the Council meeting held on 25 July 2022</b>
<b>4</b>	<b>Finance</b>
<b>4.1</b>	To receive a list of payments made since the last meeting
<b>4.2</b>	To receive a finance report including a statement of payments and receipts in the current financial year to date by budget heading and a bank reconciliation statement.
<b>4.3</b>	To note that Cllr Lewis has been added to the bank mandate.
<b>4.4</b>	To approve an overspend provision on the budget for 2022/23 for the hire of Terrington Village Hall.
<b>4.5</b>	To approve an overspend provision on the budget for 2022/23 for Development & Training.
<b>4.6</b>	To approve expenditure on the hire of Terrington Village Hall on various dates.
<b>4.7</b>	To approve expenditure for leaflets distributed to parishioners advertising the Proposed Development meeting on 2 August.
<b>4.8</b>	To approve unbudgeted expenditure of £26.97 plus VAT on 16-3-2023 for the renewal of the domain name terringtonpc.co.uk for 3 years.
<b>4.9</b>	To approve payment of the following: to Terrington Village Hall for hire of the Hall on various dates; to Cllr Winning as reimbursement for the payment for a dehumidifier pack for the defibrillator; to Cllr Winning as reimbursement for the payment for leaflets
<b>4.10</b>	To appoint a member other than the Chairman to verify bank statements and bank reconciliations produced by the RFO, in accordance with Financial Regulation 2.2.
<b>4.11</b>	To amend the procedures in the Financial Regulations for approving and making payments as proposed in the attached paper.
<b>5</b>	<b>Burial Authority and Cemetery</b>
<b>5.1</b>	To consider, subject to any amendments agreed by the Council, approving the Terrington Cemetery Regulations and associated documents.
<b>5.2</b>	To confirm the Cemetery Fees document
<b>5.3</b>	To consider changing the name 'Clerk to the Burial Authority' to 'Burial Authority Officer'
<b>5.4</b>	To consider the appointment of a new Burial Authority Officer, including job description, salary and advertising the position.

<b>5.5</b>	To discuss the need for a cemetery committee as against the appointment of a deputy Burial Authority Officer. If the Council is in favour of a Cemetery Committee to formally propose the formation of a committee, its composition of 3 members and its remit.
<b>6</b>	<b>Rural Community Grant Scheme</b>
	To discuss applying for funds, available to rural communities under 1500 population, of around £1,400 for projects including carrying out limited repointing to the cemetery stone wall.
<b>7</b>	<b>Discharges from Terrington Water Treatment Plant</b>
	To note an increase in discharges upstream of the water treatment works in Terrington and consider what actions the Council might wish to take.
<b>8</b>	<b>To consider the request from Citizens Advice for financial support.</b>
<b>9</b>	<b>Planning Application 22/00991/LBC</b>
	To consider the planning application for The Lodge, Main St, Terrington. Erection of garden room with roof lantern following part demolition of existing extension.
<b>10</b>	<b>Mailing List</b>
	To consider setting up a voluntary mailing list to provide parishioners with Parish Council information.
<b>11</b>	<b>Sawmill Beck Bridge</b>
	To consider whether to name the bridge and arrange to formally open the bridge with a ribbon cutting ceremony.
<b>12</b>	<b>Updates and information</b>
<b>12.1</b>	Submitted sites update
<b>12.2</b>	Plump tree with Ash-die back
<b>12.3</b>	Council Tax Reduction Scheme – to report a consultation that is ongoing until the 18 <sup>th</sup> September 2022.
<b>13</b>	<b>Matters for inclusion on next agenda</b>
<b>14</b>	<b>Date of next meeting – 14 November 2022</b>