

Terrington Annual Parish Council Meeting

Agenda for Council meeting on Monday 3 May to follow the Annual Parish Meeting at 7:30pm, remotely by video conference on “Zoom”

AGENDA

1. Election of Chairman.
2. Chairman’s Declaration of acceptance of office
3. Apologies and attendance
4. Consideration and approval of the previous minutes of a meeting held on 8 March
5. Election of Responsible Financial Officer (RFO)
6. Election of members of the Staff Committee
7. Mandate for the [terms of reference of the Staff Committee](#) (available on website)
8. To consider the advice from YLCA to once again delegate powers of the Parish Council to the Clerk and one Councillor from 6th May 2021 until the legally permitted next meeting of the full Council. This is to enable the continued legal operation of the Parish Council.
9. Review the following updated or created draft policies published in the Policies section of the TPC website. The proposal in each case is to accept as adopted policy each document:
 - [Disciplinary Policy](#)
 - [Equality & Diversity Policy](#)
 - [Grievance Policy](#)
 - [General Privacy Notice](#)
 - [Internal Privacy Policy](#)
 - [Pensions Policy](#)
 - [Recording of Meetings Policy](#)
 - [Rules for Recording of Meetings](#)
 - [Records Management Policy](#)
 - [Sickness & Absence Policy](#)
10. Finance – an update on the outcome for 2020/21 performance vs budget and current financial position. Proposals to spend money of the following:
 - Purchase 5 new slats, fixings & paint for a seat on The Plump. Propose up to £60.
 - Payment of £140.60 to BHIB for renewal of annual insurance from 1 June 2021.
 - Purchase of office equipment for Clerk to include Laptop computer, such as Asus Vivobook, Printer such as HP Deskjet & Software like Microsoft 365subs 1yr: £700--

11. To receive information on the following matters and decide further action as appropriate:

 Yorkshire Water – current renewal works, road closures and signage;
 Plump pump spout replacement – completed by Cllr Stockdale; now need seat repair
 Grit Bins – no bins yet purchased but another requested adjacent to The Square
 Pub – update on current situation as latest planning consultation ends
 Holebeck Close- nothing yet from NYCC Highways.
 12. Review of and decision on the tenders received from the three contractors invited to tender for the slightly amended grass cutting contract for 2021/23.
 13. Approval of the [updated Cemetery Fees](#) relating mainly to the interment of ashes.
 14. Appointment of a new Parish Clerk – review of and decision on the job description, person specification and remuneration proposed prior to placing an advertisement.
 15. Swift boxes- consideration of requesting that RDC recommend in their Planning decisions for appropriate buildings, that the constructor include a swift/ bird box
 16. Water on the road flowing downhill from Cross Hill on the Ganthorpe road.
 17. Matters for inclusion on the next agenda:
 Village notice board Perspex replacement
 Cemetery wall & trees
 New Countryside Code (1/4/21)
 18. Date and time of next meeting: Monday 12 July at 7:30 – hopefully in Terrington Village Hall, subject to government Covid 19 mitigation restrictions.
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Attachments

See the Policies section on Terrington Parish Council website (www.terringtonpc.co.uk) for all papers, including Updated Cemetery Fees.

Access

Join Zoom Meeting on Monday 3 May at 7:30pm

<https://us02web.zoom.us/j/84486158415?pwd=ZjZEZENpNCtXdFpQdE02RWJZWZCdz09>

Meeting ID: 844 8615 8415

Passcode: 533987

Any access issues email billwinning@terringtonpc.co.uk or ring **07808 541891**